

April 6, 2015 11:00am

Notes:

Call to Order

Present:

Review of Action Items from March 27 Meeting

- I. Stephanie will find old sign up sheet for SBA Mentorship Program --
- II. Dave and Brett will go to Zia to start apparel design so that we could have apparel by Graduation
- III. For Secretary – Prepare Agenda for Next meeting and send out prior to meeting to the board (3 days in advance) also, please send agenda 72 hours prior to: communications@law.unm.edu -- Please tell them to post the agenda

Agenda for SBA Meeting

- I. **President's Report**
 - a. Nomination and appointments
 - i. Budget Committee Chair –Denise Abeita-Trujillo
 1. Duties: Making sure that students and student groups follow the requirements for submitting reimbursement requests. Will help move contracts forward for events and other purchases
 2. **Motion: Confirm President's Nomination of Funding and Budget Compliance Chair Denise Abeita-Trujillo**
 - ii. Alumni Relations Chair – Svetlana Anderson
 1. Duties: Begin in building SBA's alumni relations and help to schedule events and meetings with alumni. Part of the goal is for the SBA to take part in some of the events that the UNM SOL has with alumni and use it for fundraising events.
 2. **Motion: Confirm President's Nomination of Alumni Relations Committee Chair Svitlana Anderson**
- II. **Old Business**
 - a. Apparel
 - i. David and Brett – Status update. Stephanie sent out e-mail requesting 3Ls if they would like to design apparel for graduation
 - ii. Review of Mock Ups and Estimate from Zia Graphics
 - b. Barrister's Ball
 - i. Final report on total revenue, expenses and profit/(loss)
 - ii. Auction items that were not claimed
- III. **New Business**
 - a. Student/Organization Funding Requests
 - i. New policies and procedures
 - b. Stephanie will give a status on what GPSA funding changes mean for the SBA

- i. There will be requests during the summer – most notably the ABA Rep’s trip to the annual meeting, and possibly the President’s trip to the annual meeting
 - c. Nominations for GPSA Reps
 - i. Unknown
 - d. Graduation
 - i. Please confirm whether you are able to volunteer on Graduation day May 9, 2015
 - ii. What time must we be there?
 - iii. Collection of gowns
 - e. YLD Meeting
 - i. List of YLD events (many dates are tentative)
 - 1. **YLD May 12, 2015 Isotopes game**
 - a. Volunteers?
 - f. Meetings (non-board)
 - g. Stephanie to schedule a meeting with Nancy and Dean Herring that will occur after the semester. Will welcome all members to join. Date: TBD
 - i. Meeting with Alumni Relations Director (not sure if that is her formal title) Melissa Lobato and Stephanie and SBA Alumni Relations Chair
- IV. **CONSENT AGENDA (do not have consent agenda as of 3/31)**
 - a. Vote on all items on Consent Agenda at once --- if there is no discussion. If there is discussion, these must be moved to regular agenda----
- V. **Action items to be completed by next meeting**
 - a. Stephanie will get a particular date for ---
- VI. **Next Meeting ---- date and time**
- VII. **Adjournment**