FACULTY MEETING AGENDA

Tuesday, August 31, 2004

- 1. Approve Mintues, Introduction of New Faculty and Dean's Report
- 2. Budget and Fundraising Scarnecchia & Lovato
- 3. Admissions Report Mitchell
- 4. Career Services Report Feldman
- 5. Technology Report Cyndi Dean
- 6. Chair Reports (major items on Committee agendas) Committee Chairs
- 7. Order of the Coif

Scarnecchia, Suellyn

From:

Scarnecchia, Suellyn

Sent:

Wednesday, August 18, 2004 7:16 PM Faculty; Adjuncts; Staff; Students

To: Subject:

Welcome Back 2

(Sorry, I sent the last message without completing it.)

I want to also tell you about some special events that will occur this semester. Please mark your calendars!

Wednesday, September 8

Dickason Lecture by *Professor Jim Ellis* 2401 Bratton Hall, Lecture and Reception, 5:30-7:30 pm "People With Disabilities and the Supreme Court: Whose Constitution Is It Anyway?"

Thursday, September 16

"Comparative Criminal Law"

Roelof Haverman, Lecturer

2401 Bratton Hall, Lecture and Reception, 5:30-7:30 pm

Friday, September 17 -- NM Hispanic Bar Assoc Banquet -- honoring Margaret and Henry Narvaez

Thursday, October 7

Indian People, Indian Law Convocation 2401 Bratton Hall, 4:00 pm

Friday, October 22

Distinguished Achievement Awards Dinner HONORING: Ranne Miller, Maureen Saunders & Peter Winograd UNM Student Union Building 5:30 PM reception, 7:00 PM dinner

Thursday, October 28

Ramo Lecture on International Justice
"Terrorism and the Rule of Law"
The Honorable Lord Peter Goldsmith, QC
Attorney General of Great Britain
Lecture and Reception, 5-8 PM

Faculty Meeting Minutes August 31, 2004

Present:

Scarnecchia, Suzuki, Hall, Blumenfeld, Hughes, Nathanson, Daniels, O'Leary, Torraco, Blumenfeld, Martin, Parker, Moore, Rapaport, Bay, Lopez, Browde, Schwartz, Homer, Mayer, Winograd, Fritz, Valencia-Weber, Burr, Bobroff, Norwood, Martinez

Students:

Shelby, Carillo-Cruz

Others:

Ortega, Dean, Feldman, Wright, Lovato, Wheeler, Mitchell

The meeting was called to order at 3:09 pm.

- I. Dean's Report and Updates:
 - A. Dean Scarnecchia welcomed everyone and thanked the Associate Deans for the suggestion of providing snacks for the meeting.
 - B. The minutes of 4/27/04 were approved unanimously.
 - C. The faculty hiring update will be tabled until the September meeting
 - D As an update on her status, Lisa Torraco will actually be eligible to continue through the end of next year.
 - E. Rapaport and Bergman were welcomed back from leave.
 - F. Homer and Mayer, new legal writing instructors, were welcomed to the faculty.
 - G. Service awards were given to Dean, 5 years; and Hughes, 5 years.
 - H. Faculty were asked to let Dean Scarnecchia know if they were interested in being appointed as the UNM School of Law's AALS house of representatives delegate, otherwise, she will serve as our delegate.
- II. Updates on Dean's Activities over the Summer Term:
 - 1. Spoke at the ABA New Dean's Conference and has been invited to serve on the Committee, so that she will be involved annually.
 - 2. Submitted an article to the Deans' symposium issue of the Toledo Law Review. She will get a copy to all faculty.
 - 3. Alumni gatherings have been held in Raton and Taos.
 - 4. Worked on development initiatives.
 - 5. Met with nearly all faculty for annual evaluations.
 - 6. Issued the welcome at the New Mexico Judicial Enclave.
 - 7. Attended President's and Provost's retreats in Taos.
 - 8. Member of Banner/LINK Business Process Owner's Group.
 Trainor, Mitchell, Lovato and Lucero are spending a lot of time in meetings and trainings for this difficult new data management system.
 - 9. Appointed a member of the UNM Science and Technology Center Board.

- 10. Chaired two Judicial Nominating Commissions, in Albuquerque and Bernalillo.
- 11. Met with PREPP and PLSI students.
- 12. Main focus this year will be fund raising, help plan for hiring next year, chairAd Hoc Admissions committee.
- 13. The Strategic Plan will be ready next week and will be published in the law school alumni magazine this fall.

II. Budget and Fund Raising:

- A. Reports were distributed to faculty on instructional and administrative budgets and Dean Scarnecchia explained. The library budget is not included in the report. Dean Scarnecchia described her plan to make up the deficit and described current fundraising efforts and gifts.:
- B. Help is requested from everyone for identifying prospective donors.
- C. Events List distributed, and it is very important for stewardship. Faculty needs to attend as many events as possible, particularly the Ramo lecture. KUNM was suggested as a media PR outlet.

III. Technology Update – Dean:

- A. The media center is now within the IT department. They have hired a new multi-media expert. The faculty is encouraged to bring their multi-media ideas to Dean (Cyndi).
- B. Wireless network is still in the process of acquiring quotes, and the IT department hopes to implement over Winter break. They expect to have every classroom with internet connectivity all the time. Everyone in the law school (faculty, staff and students) will need to register because the public will not be allowed access.
- C. In order to implement the new email policy, the IT department will be switching to two listserves. One will be directed to Students for official announcements. This will be an official listserve that will be monitored for students. In addition, there will be a student forum which will not be available to staff and faculty, where students can advertise their houses, sales, and political statements. Students can opt-out of the forum.

IV. Career Services Update – Feldman:

- A. Bonnie Stepleton is developing a policy so that the law school has a method for dealing with students with learning and physical disabilities the faculty is encouraged to advise such students to come to Bonnie, and to contact Stepleton themselves regarding such needs.
- B. US News & World Reports rankings are out and the law school did not fare so well this time; there are some losses. The class of '02 caused some slip because of low employment at 9 months past graduation. Currently, the class of '03 has 91.3% employment at 9 months past graduation and

- 45.1% at graduation, which will help in the next rankings. The class of '04 has 46.2% employed at graduation and statistics show about 60% for employment right now before the bar results. It was suggested that some ways faculty can help is by confronting the writing requirement earlier and encouraging students to really show the basic legal writing skills in their projects.
- C. More employers coming for on campus interviews than before, and more are wanting resumes from our students even if they don't come on campus. Faculty are urged to encourage students to apply for on-campus interviews or with employers that request resumes.
- D. Faculty are asked not to schedule events/lectures/etc. on top of career services events so that students can attend in greater numbers.

V. Admissions Update – Mitchell:

- A. It is a good year in regard to volume. More transfers and visitors admitted, and not many lost, so the 2L and 3L classes are large.
- B. There are 120 people in the new 1L class. This class is made up of more men than women for the first time in years. There are more nonresidents and the class is also slightly younger. Median LSAT is 155, and the law school admitted an extremely wide range of scores. Noone was admitted from the waiting list. This has been the lowest percentage of admits since the early 1990's. The total number of minority students is up, and that percentage is better than previous years.

VI. Committee Reports:

- A. Building & Safety Hughes:
 - 1. Wheeler & Hughes are the faculty members on this committee. Faculty are encouraged to bring up any issues they have to them..
 - 2. Feedback is needed about the classrooms themselves.
 - 3. The committee will be focusing on overall safety, particularly on nights and weekends.
- B. Continuing Legal Education Hughes:
 - 1. This committee is trying to tie in CLE with the greater community, trying to do sessions in various places in the state.
 - 2. They are working on developing a protocol on outside speaking so that UNM can be attached to the event.
 - 3. They are also planning some CLE and outreach work to non-attorneys.
 - 4. Feedback is asked for ideas for CLE's.
- C. Curriculum Martin and Moore:
 - 1. This committee has a meeting scheduled for Sept. 14., 3-5 pm.

- 2. They plan to address the graduation writing requirement: standards, how to meet those standards, how faculty shares in getting the work done, etc.
- 3. They will consider adding some upperclass writing courses.
- 4. They will also address how the curriculum is staffed.
- 5. Student advising is also considered a priority.
- D. Faculty Affairs Norwood:
 - 1. As no one is up for tenure or probation and review this year, the committee will review the policy to make sure the law school practices are modern and conform to the UNM faculty handbook.
 - 2. This committee will also take up the faculty voting practice.
 - 3. They also plan to review the law school's Emeritus status policy, to match the University policy.
- E. Honors and Awards Schwartz:
 - 1. It is unlikely that the law school will have an honors banquet this year perhaps a reception and party. The administration will be working on a new way to get awards to students so that they don't have to buy a ticket to an event.
- F. Indian Law Program Bobroff:
 - 1. This committee will address the need for new recruitment strategies.
 - 2. To address a shortage of legal services for native communities, this committee will examine a way to establish a more focused partnership with NM tribes.
 - 3. There will be a Law School and Tribal Leaders Summit on October 7 from 10am to 3pm to dialogue about what skills/education are needed in native lawyers and judges.
 - 4. The Indian Convocation is also scheduled for 10/7, from 4 to 6 pm.
 - 5. They will be addressing administration of the committee and student support. To this end, Mitzi Vigil is the new administrator, in charge of administering certificate, coordinating events, etc.
- G. International Programs Ortega:
 - 1. One goal of this committee will be to increase the number of UNM students participating in the Guanajuato summer program.
 - 2. They will also be examining how border topics can be integrated into the curriculum whenever possible. They will look at faculty-led research projects focusing on border issues.
 - 3. They also plan to look at the strategic plan and objectives that focus on international programs.
- H. Library Parker:
 - 1. This committee plans to serve as a sounding board for ways to deal with materials budget shortfalls and the restoration of funding.

- 2. They will be examining faculty services and the faculty library for adjustment/improvement.
- 3. They will be assessing the needs of the collection and looking at the current standing orders with an eye to possible reduction.
- 4. Student employees are taking the place of some staff who resigned over the summer. This money can go into acquisitions rather than staff salaries.
- I. Natural Resources Fort (report by Scarnecchia):
 - 1. It was noted that the Natural Resources faculty is shrinking. This committee will need to address creative ways to increase staffing and to plan for next year's hires. The Oil and Gas Visitor money is doing well.
- J. Student Affairs Bay:
 - 1. This committee will be working on planning the amelioration program for on-campus recruiting.
 - 2. They will also be looking at making faculty evaluations available to students as per their requests.
- K. Ad Hoc Admissions Review Scarnecchia:
 - 1. The plan for this committee is to look at ideas that came up through the admissions review process and see whether there should be changes in the policy, and what changes should be made in practice, particularly recruiting.
- I. Ad Hoc Santa Fe Presence Scarnecchia (for Romero):
 - 1. This committee will look at the possibility of a law school program in Santa Fe.
 - 2. This is an internal committee, no others outside the law school will be involved.
- VII. Order of the Coif Students and non-members excused:
 - A. Martin moved that all of the graduates listed on the handout be admitted to the Order of the Coif. Moore seconded the motion. Norwood moved that the list be amended to include any current member of the faculty who is on tenure track, who is eligible and interested be added to the Order. The motion, as amended, carried unanimously.

The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Reva M. Chapman Administrative Assistant to Dean Suellyn Scarnecchia

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The University of New Mexico

Public Affairs Department MSC01 1170 Hodgin Hall, 2nd floor Albuquerque, NM 87131-0001 Telephone (505) 277-5813, Fax (505) 277-1981 http://www.unm.edu

> Suellyn Scarnecchia School of Law Dean's Office MSC11 6070

August 17, 2004

Dear Dean Scarnecchia:

Attached is a list of UNM faculty experts for your review. The document is designed for the online consumer. To break them down by college would be unwieldy, so in this print list we supply you with name and expertise only, but covering the entire university.

Our department plans to post the entire guide at our news site the end of August. Please inform us of any changes or updates to the list we have attached.

The Public Affairs Department contacted main campus faculty by mail inviting them to be listed in the guide. Its main purpose is to assist media, mostly national, who requested UNM create the guide. Most universities have an expert guide posted prominently online.

We continue to encourage experts not listed to participate. We recently collected a comprehensive list of water experts, which we will add to the guide this month.

We need your help to find the best of the best. Enclosed are some expert forms to hand out at your next staff meeting. The form will also be posted online at the expert site.

Our department staff will continually update the guide with new experts and remove faculty as they exit the university or choose not to participate.

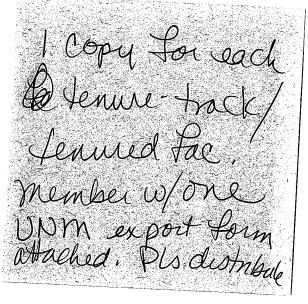
Thank you,

Laurie Mellas Ramirez

Senior Public Affairs Representative

Ph: 277-5915, Fax: 277-1981, lmellas@unm.edu

REC'D AUG 1 9 2004





The University of New Mexico

Public Affairs Department MSC01 1170 Hodgin Hall, 2nd floor Albuquerque, NM 87131-0001 Telephone (505) 277-5813, Fax (505) 277-1981 http://www.unm.edu

UNM Expert Form

Name:
Title (associate prof.; prof; researcher, etc.):
Special Titles (Regents prof., etc.):
Department:
Office phone:
Home phone:
Email:
Category (aging, anthropology, behavior, climate, etc.):
Expertise (treatment of anxiety in the elderly, international trade theory, organizational communication, product liability, economic development, etc.):
Notables (author of two books on communication, society president, etc.):

Please **return this form** to: Experts Guide, MSCO1-1170, UNM Public Affairs Department, Hodgin Hall, 2nd Floor.

For information, call Laurie Mellas-Ramirez, 277-5915 or email lmellas@unm.edu

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2004-05 I&G BUDGET (INSTRUCTIO	N & ADMIN)	
Faculty Salaries		
Funds Available:		
Budget	(3,814,646)	
Karelitz money	(106,000)	
Weihofen money	(75,000)	
Total Available		(3,995,646)
Projected Expenditures:		
Tenure Track	3,090,577	
Research Faculty	118,137	
Legal Writing Instructors	149,374	
Visitors	111,000	
Provost's Recovery	40,270	
Emeritus Faculty	118,000	
Adjuncts	42,000	
Summer Research	234,152	
Total Expenses		3,903,510
Surplus		(92,136)
Student Salaries:		
Budget	(40,341)	
Estimated Salaries	78,000	
Shortfall		37,659
Staff Salaries		
Budget	(1,341,649)	
Estimated Salaries	1,387,961	
Shortfall		46,312
Net Salary Savings		(8,165)
General Expenses:		
Budget	(180,102)	
Weihofen money	(35,000)	
President's allocation	(45,000)	
Reimbursed Expenses (est)	(132,000)	
Total Expenses 2003-04	568,341	
Carry Forward (deficit)	364,061	
General Expense Deficit		540,300

Chapman, Reva

From:

Scarnecchia, Suellyn

Sent:

Wednesday, August 25, 2004 10:20 AM

To:

Faculty; Senior Admin Staff

Cc:

Chapman, Reva

Subject:

FACULTY MEETING AGENDA -- 8/31

We will hold our first faculty meeting on Tuesday, August 31, 3:00 - 5:00 p.m., in 2405 Bratton Hall.

I have scheduled faculty meetings during a time when only adjunct and visiting faculty members are teaching and I have limited meetings, so far, to only once a month. Please make every effort to attend.

Here is the agenda for the meeting on August 31:

- 1. Introduction of New Faculty and Dean's Report
- 2. Budget and Fundraising -- Scarnecchia and Lovato
- 2. Admissions Report -- Susan Mitchell
- 3. Career Services Report -- John Feldman
- 4. Technology Report -- Cyndi Dean
- 5. Chair Reports (major items on committee agendas this year) -- Committee Chairs

I am finalizing the committee list today -- you should receive it by tomorrow morning. I am also hoping to announce Professorships and Faculty Awards by tomorrow. Please let me know if you have any questions.

Chapman, Reva

From:

Scarnecchia, Suellyn

Sent:

Thursday, August 26, 2004 11:50 AM

To:

Faculty

Cc: Subject: Chapman, Reva; Roupas, Janet Committee Assignments 2004-05



COMMITTEES 04.doc

Attached are the faculty committee assignments for this year. I have attempted to accommodate your requests and interests. Please let me know if you have any questions or concerns. I would like the Committee Chairs to provide a VERY BRIEF report at the first faculty meeting on Tuesday, August 31 at 3pm about the main issues that will face your committee this year. If you are not aware of any issues to report at this time, that's fine. I look forward to seeing everyone on Tuesday and I want to thank you all for your help in developing this year's committee roster.

2004-2005 COMMITTEES

ALL CAPS indicates chair; * indicates ex officio

Admissions & Financial Aid MICHAEL BROWDE

April Land Jose Martinez Susan Mitchell

Student

Building and Safety SCOT

SCOTT HUGHES

Ron Wheeler Staff appointment

Student

Continuing Legal Education SCOTT HUGHES

Paul Nathanson Mike Norwood Michelle Rigual

Curriculum

NATHALIE MARTIN

JENNY MOOREBarbara Blumenfeld

Chris Fritz

Antoinette Sedillo Lopez

Alfred Mathewson Carol Parker

Student 1L Student 2L Student 3L Pat Trainor*

Faculty Affairs

MIKE NORWOOD

Antoinette Sedillo Lopez

Jenny Moore Carol Parker

Elizabeth Rapaport Rob Schwartz Carol Suzuki Peggy Lovato*

Faculty Appointments

NONE THIS YEAR

Honors/Awards

ROB SCHWARTZ

Em Hall

Margaret Montoya Ted Occhialino Sherry Wolf Pat Trainor*

Indian Law Certificate

KIP BOBROFF

Sam Deloria John LaVelle

Gloria Valencia-Weber

Student 1L Student 2L Student 3L Mitzi Vigil*

International Programs

DANIEL ORTEGA

Norman Bay Sherri Burr

Antoinette Sedillo Lopez

Bill MacPherson Jenny Moore Peter Winograd

Student

Claire Conrad (ex officio)

Library

CAROL PARKER

Denise Fort Leo Romero

Natural Resources

DENISE FORT

Em Hall

Marilyn O'Leary Student 2L Student 3L

Retention, Suspension,

and Readmission

APRIL LAND

Alfred Mathewson

Jenny Moore Carol Parker Liz Rapaport Pat Trainor*

Staff Advisory

TBA

Student Affairs

NORMAN BAY

Nathalie Martin

Student 1L

Student 2L

Student 3L

John Feldman*

Bonnie Stepleton*

Ad Hoc Admissions Review SUELLYN SCARNECCHIA

Barbara Bergman

Kip Bobroff

Denise Fort

Fred Hart

Scott Hughes

John LaVelle

Alfred Mathewson

Susan Mitchell

Jose Martinez

Margaret Montoya

Leo Romero

Students

Alumni/ae

Ad Hoc Santa Fe Presence

LEO ROMERO

Chris Fritz

Em Hall

Peter Winograd

Susan Mitchell*

Pat Trainor*

Faculty Senator:

Law Review Advisor:

Michael Browde

Natural Resources Editor:

Em Hall

Tribal Law Editor: US-Mexico Law Journal: Christine Zuni Cruz

Daniel Ortega

Sherri Burr

Chapman, Reva

From:

Scarnecchia, Suellyn

Sent:

Thursday, August 26, 2004 12:20 PM

To:

Faculty

Cc:

Chapman, Reva

Subject:

Chair, Professorships and Awards





Professorships04-0 5.doc Professorships memo 04-05.doc

Attached is a list of awards for this year and a memo describing some of the accomplishments of the recipients. Please join me in congratulating our colleagues on their impressive achievements!

8/26/04

MEMORANDUM

TO: FACULTY

FR: SUELLYN SCARNECCHIA

RE: CHAIR, PROFESSORSHIPS AND AWARDS

I want to thank those of you who submitted annual reports to me and met with me over the summer to review your work and to fill me in on your plans for this year. I wish you could all share with me the breadth of information I receive through the summer review process. This is a wonderful faculty of law. In the context of busy teaching and service schedules, you are finding time to make presentations locally, nationally and internationally. You are publishing your work and many of you are updating treatises and casebooks annually. Congratulations on a terrific 2003-04.

I am able to expand the number of awards due to the income produced by the Dickason Fund and due to the additional gift provided by Bill Weihofen. After careful review of your work (including scholarship, teaching and service), I am making the following awards:

Ted Occhialino will continue to hold the Lee and Leon Karelitz Chair. Although visiting Maine this fall, Ted continues to be one of our most sought after teachers, both inside the law school and outside. For instance, the State Bar just informed me of the amazing turnout for Ted's last CLE on Civil Procedure. In addition, Ted helped me tremendously by chairing the CLE committee last year as the State Bar struggled through a major transition. This Spring, Ted's new course, with Paul Biderman, on judging will add a new and interesting dimension to the type of education the Karelitz's envisioned for New Mexico practitioners.

During the 2003-04 school year, **Sherri Burr** managed to publish two casebooks and a Nutshell while teaching and providing leadership to the UNM Faculty Senate as President-Elect. *Entertainment Law: Cases and Materials in Film, Television and Music* and *Art Law: Cases and Materials* will be available to law students this year thanks to Sherri's dedication and hard work. Her innovative approaches to the casebooks (using many personal interviews with actors, artists, etc.) and her innovative teaching techniques (including the production of a television show with her students) certainly support Sherri's receipt of the **Dickason Professorship** this year.

Beyond publishing his own set of New Mexico water law materials, **Em Hall** published a chapter, four essays or articles, and three book reviews. He continues to receive fabulous teaching evaluations and to inspire and supervise our student writers. Em will receive the **Regents Professorship** this year.

With four publications last year, a record of local and national leadership in the ADR community and excellent teaching evaluations, **Scott Hughes** will receive a **Dickason Professorship**. He was elected this year to the Board of Directors of the American Academy of ADR attorneys.

This past year, **April Land** published the clinic manual with Jose Martinez and an article in the Georgetown Journal on Poverty Law and Policy while teaching in the Clinic, sitting on the Admissions Committee and Chairing the Retention Committee. She also managed to run the Innocence Project and manage a major research project involving interviews with juveniles in detention centers in New Mexico. April will receive a **Weihofen Professorship.**

Nathalie Martin will receive the Dickason Professorship. With four publications last year and three more in the works, Nathalie is one of our most prolific colleagues. In addition, she is a tremendously talented teacher with a devotion to improving her own courses and our curriculum. I am also looking forward to her assistance in developing and managing our new Economic Development Program.

A Weihofen Professorship will be awarded to Jose Martinez. Jose (with April Land) took on the massive job of developing a new manual for our clinics. The Manual was completed last year. In addition, Jose continues to receive excellent teaching evaluations in the Clinic and the classroom. Finally, I want to recognize Jose's intense support of individual students through mentoring and academic support.

Mike Norwood continues to provide a stellar level of service to the law school, recently completing leadership of the Faculty Affairs Committee and five tenure cases in two years. This year, he will lead the Committee through a major review of our tenure and voting policies. In addition, Mike is developing innovative publications and courses in the context of the use of technology in teaching and best practices for legal education. He will receive a **Dickason Professorship**.

Once again, **Norman Bay** will receive the **Regents Lecturer** award in recognition of his extraordinary service to students and the School, his success at teaching a breadth of new subjects, and his ambitious scholarship agenda.

Two faculty members will receive Alumni Awards this year in recognition of innovative teaching: **Sherry Wolf** for her popular and creative approaches to Wildlife Law; and **Liz Rapaport** for taking on the challenge of developing a Terrorism and the Law course which will be offered this year and for which she has done extensive research and preparation.

Margaret Montoya is awarded the Friedman Faculty Award in recognition of her ability in the past year to maintain an impressive schedule of public speaking commitments, the production of several articles and essays, and innovative teaching, while working to bring the Southwest Hispanic Research Institute to a new level of recognition and respect within UNM.

Congratulations to all of you and I look forward to another year of sharing the impressive work of our colleagues with our students, with the community, and with each other.

CHAIR, PROFESSORSHIPS AND AWARDS Fall 2004

Fort

Bay

Hall

Burr

Recent Professorships/Awards:

Ended 2003-04

Fritz – Dickason

Bergman – Weihofen

Wolf - Weihofen

Browde – Hatch

Occhialino-Dickason

Regents Professor

Regents Lecturer

Alumni Award

Friedman Award

Ends 2004-05

Bobroff -- Keleher

Valencia-Weber -- Weihofen

Ellis -- Dickason

Mathewson – Dickason

For 2004 - 2006:

Lee and Leon Karelitz Chair - Ted Occhialino

Professorships:

Name

2004-05

2005-06

Dickason

Martin

Martin

Dickason

Burr

Burr

Dickason

Hughes

Hughes

Dickason

Norwood

Norwood

Weihofen

Martinez

Martinez

Weihofen

Land

Land

Regents Professor

Hall

Regents Lecturer

Bay

Alumni Award

Wolf

Alumni Award

Rapaport

Friedman Award

Montoya