

## FACULTY MEETING

February 11, 2003

### MINUTES

1. Announcements:
  - a. Dean Scarnecchia has extended offers of tenure-track employment to Yariv Brauner and Carol Suzuki. Both are still considering.
  - b. The February 18 faculty meeting will be covering promotions/tenure.
  - c. Faculty have been asked to move the boxes of books from the hallway.
  - d. Law and Medicine Day is Tuesday, Feb. 18, from noon to 3:30 pm. Speakers will include Justice Ed Chavez, the Deans of the Law and Medical Schools, and several faculty from both departments are involved.
  
2. Associate Deans' Reports:
  - a. Marsha Baum reported that the plastic tunnel in the library is coming down, so that the Indian Law collection will be accessible.
  - b. Rob Schwartz reported that a faculty/staff directory is being compiled.
  - c. Peter Winograd reported that the financial aid deadline is March 1. There is very limited Bondurant money, so all research assistants need to be on financial aid.
  - d. Antoinette Sedillo Lopez reported that the Curriculum committee is about to set the curriculum for next year. She also reported that the students have petitioned for a course, and the faculty needs to address the process for student course petitions.
  
3. Strategic Planning:

Dean Scarnecchia presented the faculty with last year's budget and this year's predicted budget. There was discussion and some areas of concern were identified. The faculty was asked to think about the issues and provide feedback to the Dean. She also promised to provide more detailed information in response to questions raised by the faculty.
  
4. The materials for the promotions and tenures discussion at the next meeting will be in mailboxes on Friday or Monday.

This report was compiled using the Faculty Meeting Notes provided by Sam Adams, 3L Student Representative. These notes are attached.

Respectfully submitted,



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UNM School of Law

Faculty Meeting Notes  
11 February

Basic Announcements

- The Dean has extended the following offers:
  - To Brauner for the Tax position. He was approved by UNM, but he says he'll let us know next week...doesn't look promising
  - To Carol Suzuki for the Clinic position, but she has competing offers (for more money, imagine that), so she's still deciding.
- The 18 February faculty meeting is about promotions/tenure
- The faculty who have boxes of books in the hallway have been asked to remove them from said walkway and insert them into some other less-liability-inducing area...one faculty member noted that he would comply only AFTER Ted Occhialino cleaned up his office...very amusing, these professors are.
- Law/Medicine Day is next Tuesday, noon-3:30pm: Speakers include Justice Ed Chavez, the Deans of both Law/Med school and there are several faculty involved.

Associate Dean Reports

- Marsha Baum
  - The plastic tunnel is coming down soon, so the Indian Law Collection will be accessible.
- Rob Schwartz
  - A faculty/staff directory is being compiled.
- PAW
  - The financial aid deadline is 1 March...if you plan to be a Research Assistant next year; you HAVE to HAVE financial aid. There is no more Bondurant Account money. BEWARE!
- Antoinette Sedillo-Lopez
  - The Curriculum Committee is about to set next year's curriculum. This will be submitted to students shortly thereafter.
  - Students have petitioned for patent law and advanced bankruptcy
  - In the future, the faculty will have to discuss the process of student course petitions

Strategic Planning – Dean Scarnecchia is engaging the faculty in strategic planning regarding every aspect of the Law School. As her first order of business is the budget, she presented the faculty with last year's actual budget and this year's predicted budget. Apparently, the faculty had never had access to this information before; the Dean explains that her philosophy about budgeting is that this is a public institution, the budget is public information and she intends to operate a "transparent" budget during her term. The faculty seemed please to be involved in this piece of the administration. I have attached my notes from the meeting. If you have any specific questions arising therefrom, please email me and I will do my best to answer.

- We have 2001/02 actual vs. 2002/03 proposed
  - 02/03 is based on info we had as end of December last year
- This year's faculty salaries are set, but travel and supplies not too certain, so the predictions might be off...they're good, but they may not be entirely accurate
  - UNM Allocation funds may be a source of trouble

- CLE income
- Gifts – we may have some good money in our restricted gift accts but we can't use it to offset a deficit in the expenditures...
  - Dean's discretionary account = "Dean's fund"...primarily spent upon library acquisitions fund and scholarships
  - Even though this exists as a "gift", it usually is budgeted.
- The University does not give us money for anything aside
- There are no discretionary Endowment funds
- Endowments spent on:
  - Bondurant
  - Scholarships
  - Student Employment
  - Professorships
- Summer salary and expenses are not covered by the UNM Allocation
  - The Dean's Discretionary Fund was used to cover some of this
- Eduardo has a report
- SS: Phenomenal that tuition does not cover our expenses...the University is subsidizing the law school.
  - Important to acknowledge and preserve.
- Endowments are restricted generally, like the Clinic and the Journals...questions have been asked should these areas have independent budgets?
- There's a high amount of \$ being spent on student travel for competitions. As this is an important part of the Law School, we need to discuss how to make this work more efficiently.
- The Dean also indicated that faculty travel is a priority but also needs to be reconsidered..

The faculty had some specific questions. They follow:

- What's included in gifts spent?
- How were the gifts spent?
- How are endowment funds spent?
- Journal incomes, what is this? Where are these monies generated?
- Where is the summer research money?
  - We're allowed to keep the Tuition differential...some of this goes to summer grants
- Which budget are we looking at? Institute of Public Law, US/Mexico Institute, Indian Law Center and Utton Center all have own accounts (they do not pay overhead...we subsidize the community outreach programs...)
  - Franklin and Claire's salary are run through the law school.
  - The journal pays for itself
  - We subsidize for part of Gill's and Claire's salaries
- Can we subsidize the community outreach programs under the anti-donation clause?
  - Remember the symphony/Popejoy Hall scenario.
  - AS-L: Clinic will sometimes pay for publishing/filing fees, that's the money we collect from the clients...explained by Desi that we do this to avoid the anti-donation...Desi also argued that if we changed the educational mission to include this as part of our benefit...

- MN: yes, agreed, as long as the law school educational mission is receiving a benefit from the program...receiving a benefit from the presence of someone in the building
  - We probably need a legal opinion from the AG's office
- How far short of the 6 million are we with tuition and other law school funds, by the ING fund?
- What about rental of the building? Can we raise money this way?
  - Groups, like Humane Society, don't pay now...philosophy has been that this is a public building.
- Judge Hartz rental?
  - SS: spoke with his people and they're talking about it.
- If the law school receives grants, is it reflected in this budget? Yes.
  - Utton Center is not reflected in this budget.
  - But if you got a Dept of Ed grant, it would be in here.
- What does Institution category mean?
  - Like supplies, copy cost, journals, etc.
- Where is travel?
  - Under faculty, part of \$94, includes colloquia, lunches
- Student travel?
  - Under students, competitions
- On judicial selection, does any of that defray the portion of the Dean's salary?
  - Yes, its 11% (the proportion was negotiated a while ago...we're working on increasing this now). It covers part of SS' salary and 100% of Reva's salary.
- Under law reviews, salaries for whom?
  - Non-salaried expenses...all salaries are actually in salary category.
- Let's discuss the possibility of eliminating
- Can we break out visiting faculty in the salary (adjuncts, emeritus)?
- Why under administration do we have a line for general faculty?
  - Staff that supports the faculty.
- Where on the expenses side is the support for non-salaried expenses?
  - \$94,466
  - maybe faculty can choose how to spend these funds...each faculty member would have a support budget and you can choose how you want to spend it, buy furniture, time, books, travel, etc.
  - support for different faculty is probably very unequal...
- Is this a priority driven budget at either the university level or at the Dean's level?
  - It is to the extent that the priorities have evolved over the years.
  - Does this reflect Desi's budget?
  - SS: I can't describe Desi's priorities
  - Could we derive what these priorities are?
- It might be helpful to have "general" categories delineated...who are the people and what are the actual expenditures?
- Let's break out the salaries, too (w/out names).
- Can we have a footnote for each category to explain?
- Are there any university requirements that punish saving money?

- We can carry it over...and we get to carry the debt over, too.
- Can we set up a computer fund?

End of Questions

SS:

- We will use this information to help everyone focus
- Marsha will deliver a presentation on the library, along with budget and the community outreach programs will also.
- Two major gifts have come in:
  - The Endowed Chair that comes from Judge Carolitz will product 90-100K each year...will be the largest endowment that the Law school, possibly the university, has ever received.
  - Major gift given by Peggy Walden that will benefit the library...1/3 of one million (which was split b/w 3 programs in the university) but it came in the form of land and the university has to sell it and then we'll get it...this is a really great head start to build a library endowment over time.
    - Impt b/c Desi promised the ABA and Marsha that we'd focus.
- Ted: will you please send us the addresses so we can each send personal thank-you notes...SS will check with her people about this.
- How's the building fund going?
  - It's about \$303,000 short...based on everything SS's heard..
  - We need to get the Krezgie match...and we'll have some left over...to address technology and furniture that we haven't been able to do.
- TO: we don't have a line for salary...we do not have faculty lines, so we can cross lines...let's discuss faculty size and how we use adjuncts...
- We need to analyze places where there could be savings...the more the faculty thinks about it, the more helpful
- Next week, promotion and tenure...materials will be out on Friday...MN, "that's our goal."
  - The reports will be put in the mailboxes, hopefully Friday, maybe Monday.
- Then, heavy-duty strategic planning