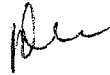


The University of New Mexico

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MEMORANDUM

TO: LAW FACULTY
FROM: ROBERT J. DESIDERIO, DEAN 
DATE: NOVEMBER 16, 2001
SUBJECT: FACULTY MEETING

Faculty Meeting Agenda
Tuesday, November 20, 2001
Room 2405
4:00 p.m.

1. Approval of Minutes of October 30, 2001 Faculty Meeting (on the intranet)
2. Dean's Report
3. Faculty Workload Motion – Professor Rob Schwartz
4. New Business

RJD:mb

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Faculty Minutes

November 20, 2001

Faculty Meeting Minutes

School of Law

Room 2405, 4:00 p.m.

Present: Baum, Bergman, Bobroff, Browde, Burr, Canova, Cruz, Desiderio, Ellis, Fort, Gill, Hall, Hughes, Land, Lopez, MacPherson, Martin, Martinez, Montoya, Montoya-Lewis, Moore, Norwood, Occhialino, Rapaport, Romero, Schwartz, Taylor, Valencia-Weber.

Student Representatives Present: Willow

Absent: Blumenfeld, Fritz, Gonzales, Mathewson, Montoya-Lewis, O'Leary, Winograd, Wolf.

The first order of business was to adopt the minutes. After proper motion and second, the minutes of the October 30, 2001 faculty meeting were approved as distributed.

Dean's Report:

The Dean reminded the faculty that exams start three weeks from tomorrow and that they must have their exams to Janet Cox within five days of the exam.

The Dean then called upon Professor Rob Schwartz to give a report on the Dean Search process, which he did. Professor Schwartz encouraged the faculty to continue to recruit applicants and nominees for the Dean position and to remind them that it is an open search.

The faculty then placed on the table Professor Rob Schwartz's motion as follows:

Except where necessary to assure adequate curricular coverage, the normal annual academic load for tenure and tenure track faculty shall be:

1. Teaching 12 credits of coursework;
2. Teaching 9 credits of coursework AND agreeing to write a substantial academic piece (or its equivalent) once every two years;
3. Teaching 9 credits of coursework AND serving as chair of a major law school committee, or
4. Teaching 6 credits of coursework AND serving as academic associate dean.

A substantial academic piece is an original writing prepared without the expectation of substantial compensation that is (1) published in a major law review or peer reviewed academic journal, (2) published as a book and widely distributed, (3) submitted as a brief to the United States or the New Mexico Supreme Court, or (4) prepared as a report which is expected to have a significant national impact. Normally, a substantial academic piece will include at least 100 manuscript pages of original creative work related to the development of the law. A faculty member who prepares two or more shorter creative original pieces that together constitute a substantial output shall meet the requirement of the production of a substantial academic piece. The dean shall work with each faculty member to inform that faculty member whether any proposed work would constitute a substantial academic piece for the purposes of this policy.

Major law school committees include the admissions committee, the curriculum committee, and such other committees designated by the dean or the faculty.

An extensive discussion proceeded. After the discussion, a vote was taken and the motion did not pass. Professor Em Hall then moved that the Dean be given the authority to grant release time in a few cases when a research project on which a faculty member is working demands such. The motion was seconded by Denise Fort. When voted upon, the motion failed. Professor Occhialino next moved that the Dean appoint a committee to review and to make recommendations to the dean and the faculty as to different processes that may be adopted to support faculty research. The committee should report back as soon as possible after the committee completes its deliberation. The motion was seconded by Professor Martinez, and upon the vote, the motion passed.

The meeting adjourned at 5:15 p.m.

Dean Robert J. Desiderio

[Back to top](#)

The following is submitted for consideration and vote at the February 5, 2002, Faculty Meeting by the Ad Hoc Committee on Scholarship and Release Time, Liz Rapaport (Chair), Jim Ellis, Nathalie Martin & Mike Norwood.

Faculty Development and Scholarship Proposal

The purpose of the proposal and motion is to strengthen the law school's support for scholarship in view of the importance of scholarship to the teaching mission, the overall mission of the law school, the health and standing of the law school, and the diverse faculty who serve the school. Periodic course releases are proposed for substantial scholarly projects and for substantial course development work, **subject to core curricular needs**. In addition to these periodic renewal/relief measures, faculty with meritorious projects may apply for further course relief in order to sustain intense scholarly activity, **subject to core curricular needs**. The periodic releases are anticipated to be regularly available to faculty who qualify while the additional releases are designed for faculty during periods of sustained, intense scholarly activity. The dean's discretion to release faculty for health, family, administrative, or any other reasons within the compass of his or her authority, would remain unchanged upon approval of this motion.

Motion

- 1) The dean of the law school shall appoint a member of the faculty to be either the associate dean or coordinator for faculty development (FD). The decision about administrative format shall rest with the dean. The FD's responsibilities shall include the administration of the program described below as well as an appropriate mentoring program to assist junior faculty in reaching their potential as teachers and scholars.
- 2) Faculty shall be entitled to apply for one course release every three years in order to accomplish a substantial scholarly project or to develop a new course. The applicant will submit a written proposal to the FD explaining the project and the expected publication or course to be taught, including the time at which the scholarly project is expected to be completed or the semester in which the new course is expected to be taught. The timing of such releases, in the event of an approved application, shall be determined by the FD in consultation with the Associate Dean for Academic Affairs and the faculty member upon his or her request for release time, subject to core curricular needs.

For each course release granted, the faculty member shall submit to the FD a written follow up report within a year of the date of the beginning of the semester in which the release time was granted that details the work accomplished in fulfillment of the project. Future eligibility for triennial course releases and for the program described in 3) infra requires a satisfactory account of the use to which release time has been put. The FD

shall make a written annual report to the dean on releases granted, including assessment of the follow up reports of faculty who had release time.

Untenured faculty who have limited prior teaching experience shall be entitled to one course release in their first two years of teaching. All untenured faculty who serve a normal or full probationary term shall be entitled to a second course release to facilitate scholarly work prior to tenure review during the probationary period. Untenured faculty releases for teaching and scholarly development, unlike those available to tenured faculty, are designed to meet general needs of junior faculty and require no written proposal. In the case of untenured faculty whose probationary service is of shorter duration, it will be within the discretion of the FD to determine whether one or both releases are appropriate.

3) Faculty engaged in intense scholarly activity may apply for additional release time in accordance with the procedure in 2). The FD will make a recommendation on the merits to the dean, who will decide whether to grant release based on the merits, subject to core curricular needs.