


The University of New Mexico

School of Law
Office of the Dean
1117 Stanford NE
Albuquerque, NM 87131-1117
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MEMORANDUM

TO: LAW FACULTY
FROM: ROBERT J. DESIDERIO, DEAN 
DATE: OCTOBER 29, 1999
SUBJECT: FACULTY MEETING

**Faculty Meeting Agenda
Monday, November 1, 1999
Dean's Conference Room
4:00 p.m.**

1. Approval of Minutes of September 13, 1999, and October 4, 1999 Faculty Meetings
2. Dean's Report
3. Report from Ad Hoc Committee on First-Year Writing Program
4. Mandatory Academic Workshop for Students on Probation – Professor Antoinette Sedillo Lopez
5. Library Committee Report - Professors Sherry Wolf and Marsha Baum
6. New Business

After the formal faculty meeting, I would like to meet with the faculty concerning a grade appeal.

RJD:mb

faculty, 02:04 PM 10/25/99 -0600, Faculty Meeting Today Postponed

To: faculty
From: Margaret Banek <banekma@law.unm.edu>
Subject: Faculty Meeting Today Postponed
Cc:
Bcc:
Attached:

Due to my heavy travel schedule last week, I am postponing the faculty meeting scheduled for today at 4:00 p.m. until next week, Monday November 1, at 4:00 p.m. in the Dean's Conference Room.

Dean Desiderio

November 1, 1999

Faculty Meeting Minutes
School of Law
Dean's Conference Room, 4:00 p.m.

PRESENT: Baum, Blumenfeld, Bobroff, Browde, Burr, Canova, Desiderio, Fort, Gill, Gonzales, Hall, Hughes, Lopez, Martin, Martinez, Mathewson, Montoya, Moore, Norwood, Schwartz, Taylor, Winograd, Wolf, Zuni Cruz

Student Representative: Bryan Davis

ABSENT: Bergman, DuMars, Ellis, Goble, Hart, Land, MacPherson

Dean Robert Desiderio called the meeting to order at 4:10 p.m.

Upon a motion by Professor Margaret Montoya and second by Professor Mike Norwood, the minutes of the September 13, 1999 and October 4, 1999 faculty meetings were approved as distributed.

Dean's Report:

The next faculty meeting is scheduled for Monday, November 15, in two weeks.

There will be a special faculty meeting on Monday, November 22, at 4:00 p.m. with Anne B. Thomas, Director of the Office of Equal Opportunity and UNM American Disabilities Act Coordinator, who will be giving training on the ADA to the faculty.

Dean Desiderio will have hip replacement surgery on November 24.

Dean Desiderio thanked Claire Conrad and Professor Bill MacPherson for all their effort and hard work in hosting the students from the Autonomous University of Chihuahua last week. He also thanked Professors Kip Bobroff and Christine Zuni Cruz and Theresa Montoya for all their hard work on the Indian Law Convocation on October 28.

Dean Desiderio thanked Professor Scott Hughes for hosting the American Bar Association Section on Alternative Dispute Resolution at a reception at the law school on October 28.

Dean Desiderio announced that the Utton Transboundary Center will be receiving a \$1.5 million federal grant through the Department of Energy and thanked Professor Chuck DuMars for his efforts in obtaining this grant.

Dean Desiderio reported that the Solomon amendment has been modified by legislation sponsored by Congressman Barney Frank, but he has not seen the language and thus is not sure of the impact to the law school.

Dean Desiderio announced that he has been notified by Judith Wegner that the Carnegie Foundation has selected the UNM law school as one of 15 law schools to be involved in a study on legal education.

Professor Stuart Kaye of the University of Tasmania, who recently visited the law school, is working to put together a consortium of four schools (UNM, the University of Nova Scotia, the University of Cardiff in Wales, and the University of Ortega in New Zealand) to establish benchmarks which will assist the University of Tasmania in its growth as a law school.

Dean Desiderio reported on his out-of-town fundraising trips: On October 19 he traveled to Roswell to present a Remedies CLE and an update on the law school building expansion to the Chaves County Bar, and on October 21 he traveled to Farmington to speak to the San Juan County Bar and to visit law school alumni in the area.

Associate Dean Peter A. Winograd distributed lists of assigned advisees to the faculty. He also announced the following "legislative" days to compensate for the fall semester holidays:

Monday, November 29	Monday classes
Tuesday, November 30	Thursday classes
Wednesday, December 1	Friday classes
Thursday, December 2	Thursday classes
Friday, December 3	Friday classes

Dean Winograd reminded the faculty to be sure to get their exams in to Janet Cox early.

Adrian Oglesby (3L) has requested that all faculty members with international legal experience submit brief biographies to the International Law Students Association to include on their new web page.

Mandatory Academic Workshop for Students on Probation:

The following motion, which had been tabled at the previous motion, was brought before the faculty by Professor Antoinette Sedillo Lopez:

The Academic Workshop for students on probation after their first year in law school shall be offered every year during the week preceding the start of classes for the fall semester. Every student who is on probation (GPA under 2.0) at the end of the first year must attend and successfully complete the workshop as a precondition to enrollment in the fall semester of the student's second year of law

school. Students with a GPA of 2.0 to 2.2 may be invited and encouraged to attend for their own benefit.

This motion will go into effect immediately and will apply to students entering the School of Law in the fall of 1999 and thereafter.

Current first-year students shall be notified of this requirement immediately, and the catalog of the School of Law and the Student Handbook should be modified to reflect this requirement.

After discussion, Dean Desiderio called the question, and when voted on, the motion carried.

Library Committee Report:

Professor Sheryl Wolf, Chair of the Library Committee, gave a brief report on the Library.

With the Formula Library Funding distributed by main campus, the library will purchase and install compact shelving.

Lisa Peters is currently working on a new system of assigning library carrels.

At the beginning of each semester, professors will be asked how they wish to be notified of faxes received in the library.

Other ongoing issues, such as security and use of space gained in the law school expansion project, were also mentioned.

Report from Ad Hoc Committee on First Year Writing Program:

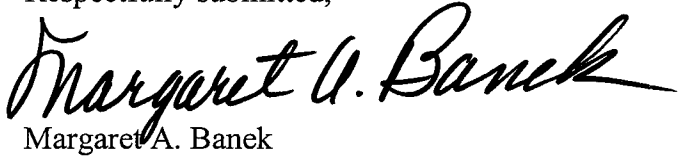
Dean Desiderio distributed the results of the survey taken by the ad hoc committee, which showed that the faculty has not reached a consensus on this issue.

After discussion, Dean Desiderio announced he would convene a faculty meeting with the only agenda item being to resolve the writing program issue. Dean Desiderio reminded the faculty that this meeting will focus on values first, and the decision on staffing second.

The meeting adjourned at 5:10 p.m.

The Dean then called a meeting of the faculty to discuss a student grade appeal. This meeting adjourned at 5:45 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Margaret A. Banek". The signature is written in a cursive style with a long, sweeping underline.

Margaret A. Banek

:mb



The University of New Mexico

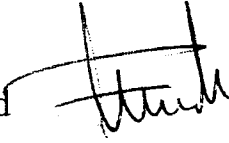
OFFICE OF THE ASSOCIATE DEAN
SCHOOL OF LAW
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IMPORTANT

MEMORANDUM

IMPORTANT

TO: Students

FROM: Peter A. Winograd 

SUBJECT: Upperclass Writing Requirement

DATE: October 5, 1999

The faculty, at its meeting of October 4, 1999, approved the following policy regarding completion of the upperclass writing requirement. The policy is effective immediately. Please read it carefully; it sets firm deadlines for submission of papers. There are significant consequences (inability to take the next bar examination) for those who do not comply or whose final paper is deemed unsatisfactory. If you have questions about this, please see me.

Papers submitted in satisfaction of the upperclass writing requirement must be submitted in final form to the First Faculty Reader no later than the day before Commencement in May [for December graduates, no later than the last day of the fall examination period]. Students who do not comply with this requirement or whose final paper, as submitted, is deemed unsatisfactory by the First or Second Faculty Reader will not be certified to take the bar examination until the winter administration of the exam following Commencement [for December graduates, until the next summer administration]. First and Second Faculty Readers shall inform the Registrar whether papers meet the upperclass writing requirement no later than May 31 [for December graduates, no later than January 15].

REVISED PROPOSAL RE: LRRW AND ADVOCACY

October 3, 1999

The Law School will hire two additional full-time writing instructors in long term non-tenure track positions. The director of the writing program and these two writing instructors will be responsible for planning and teaching the courses in LRRW and Advocacy. Other faculty members who wish to teach LRRW or Advocacy will be encouraged to do so whenever the Dean, in consultation with the director of the writing program, determines that it would benefit the writing program to have them do so. Legal writing instructors who would have been assigned to legal writing sections that are being taught by other faculty members will be assigned to teach remedial writing courses, advanced writing courses, or other writing or research courses, as the Curriculum committee finds appropriate.

The Law School will make every effort to use available funds to hire the two full-time writing instructors to start in August of 2000. A national search will be conducted, as it is with all faculty positions, to fill these positions. In the event there is not sufficient funding to hire these writing instructors, the Law School will leave vacant the next faculty position that becomes open and use the funding attributable to that position to hire the writing instructors, unless the faculty then concludes that other faculty needs are more pressing than the development of this writing program.

X-Sender: hall@libra.unm.edu
X-Mailer: QUALCOMM Windows Eudora Pro Version 4.1
Date: Thu, 30 Sep 1999 16:33:35 -0600
To: romero@libra.unm.edu,schwartz@libra.unm.edu
From: "G. Emlen Hall" <hall@libra.unm.edu>
Subject: writing

September 30, 1999

To: Rob Schwartz, Leo Romero

From: Em Hall

Re: Compromise writing proposal

How about if we hire the three writing instructors in tenure track positions? If we really believe that writing is critical to the law and really represents a separate and esoteric area of law school instruction, then there's no reason to treat the writing faculty any differently than other full time faculty.

The three tenure-track writing instructors would teach six sections of LWRR in the fall. They would teach three sections of advocacy in the spring. The other three advocacy slots would be filled from a pool of nine full-time non-writing faculty instructors who would agree to teach advocacy every third year. The three writing instructors would work in the second semester with students identified in the first semester as having severe writing problems.

This structure would keep the writing instructors from being balkanized and reduced to second-class status at the law school. It would draw on the full faculty in part and thus incorporate better the writing programs. And it would provide some real remedial assistance where it is so badly needed.

Em

Date: September 22, 1999
 To: Law Faculty
 From: Leo Romero
 Subject: Proposals for Staffing the Legal Writing Program

At the discussion of the legal writing program at the last faculty meeting, several positions were proposed. I have outlined the different proposals below, in addition to alternatives that the faculty might consider at the next meeting when we address this issue one more time. In order to facilitate the discussion, I ask members of the faculty who have other alternatives to please provide them to me or Alfred Mathewson by Thursday, September 30.

I have attempted to display the different proposals in a chart that hopefully makes it easier to see the different staffing combinations. Hopefully, the different options will stimulate our thoughts about both our goals with respect to our writing program as well as the staffing issues. In order to keep the chart simple and short, I have used the following abbreviations:

LRRW: The first semester course
 LWD: Legal Writing Director (Barbara Blumenfeld)
 LWI: Legal Writing Instructor (Visitor for two or three years)
 LWA: Legal Writing Adjunct
 FTF: Full-time Faculty

	<u>LRRW</u>	<u>Advocacy</u>
Status Quo:	1 LWD + 5 FTFs	1 LWD + 5 FTFs
Original Proposal:	1 LWD + 2 LWIs	1 LWD + 2 LWIs
Occhialino Alternative:	1 LWD + 2 LWIs With option of FTFs Teaching in lieu of LWIs	1 LWD + 2 LWIs with option of FTFs teaching in lieu of LWIs
Romero Alternative:	1 LWD + 1 LWI + 3 FTFs	1 LWD + 1 LWI + 3 FTFs
Other Alternative #2:	1 LWD + 5 LWAs	1 LWD + 5 FTFs
Other Alternative #3:	1 LWD + 1 LWI + 3 LWAs	1 LWD + 1 LWI + 3 FTFs
Other Alternative #4:	1 LWD + 2 LWIs	1 LWD + 5 FTFs
<i>#5</i>	<i>3 TT LWB</i>	

The above proposals do not cover all of the possible staffing combinations, but they hopefully should stimulate your thinking about the issue. I am sure that this faculty can, and will, come up with others before the faculty meeting on Monday, October 4.