

**The University of New Mexico**

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**MEMORANDUM**

**TO:** LAW FACULTY  
**FROM:** LEO M. ROMERO, DEAN  
**DATE:** April 27, 1995  
**SUBJECT:** FACULTY MEETING

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**Faculty Meeting Agenda  
Monday, May 1, 1995  
Dean's Conference Room  
4:00 p.m.**

1. Approval of Minutes of April 19, 1995, Faculty Meeting
2. Dean's Report
3. Faculty Outside Income - Motion by Rob Schwartz
4. Students Required to Purchase Computers - Motion by Maureen Sanders
5. Policy Regarding "D" Grades Earned by UNM Students at Other Law Schools
6. New Business

LMR:mb

May 1, 1995

Faculty Meeting Minutes

School of Law

Dean's Conference Room, 4:00 p.m.

**PRESENT:** Anspach, Browde, Fritz, Gomez, Gonzales, Hall, MacPherson, Mathewson, Montoya, Norwood, Occhialino, Rapaport, Romero, Schwartz, Sedillo Lopez, Taylor, Utton, Valencia-Weber, Winograd, Wolf

**ABSENT:** Beyer, Desiderio, DuMars, Fort, Gill, Harrison, Hermann, Kelly, Martinez, Pearson, Sanders, Scales, Zuni

**Others:** John Arango, Ruth Hoffman, Susie Marbury, Jenny Moore

**Student Representatives:** Henry Alaniz, Jama Fisk

**Incoming Student Representatives:** Bernice Galloway

The meeting was called to order by Dean Leo Romero.

A motion was made by Professor Al Utton and seconded by Professor Antoinette Sedillo Lopez to approve the minutes of the April 19 faculty meeting as distributed. When voted on, the motion carried.

**Dean's Report:**

Dean Romero introduced Jenny Moore who will be at the Law School as a visiting professor for the 1995-96 academic year. She will teach International Law and Refugee & Asylum Law.

Dean Romero announced that Kathleen Potter began as the Law School half-time Career Counselor and Placement Director May 1.

Barbara Bergman was the keynote speaker for the Law Day Lunch sponsored by the Albuquerque Bar Association. Her speech on "E Pluribus Unum" was reported on very favorably by the faculty members who were in attendance at the luncheon.

The Bill Ellis Retirement Dinner has been scheduled for Thursday, May 11, at 7:30 p.m. at Stephens restaurant.

Dean Romero urged the faculty to meet the spring semester grading deadline of June 12.

John Arango will present his report to the faculty on Wednesday, May 10, at 9:00 a.m. at the Holiday Inn Pyramid.

Dean Romero introduced Bernice Galloway, who will be the second year representative to the faculty next year. The third year representative will be Paul Briones. Dean Romero thanked Jama Fisk and Henry Alaniz for their input in the faculty meetings during the last year.

Dean Romero stated that faculty salaries are based on a lock-step system of years out of law school. He will consider a merit system if that is desired by a majority of the faculty, but only after adequate notice and discussion of guidelines and procedures.

Professor Michael Browde introduced Ruth Hoffman, former director of Common Cause, who will be assisting him in research and administrative duties for the New Mexico Constitutional Revision Commission.

Dean Romero and the faculty expressed appreciation to Professor Placido Gomez for his efforts for the law school during his year as a visiting professor here.

#### **Faculty Outside Income:**

Professor Rob Schwartz moved that beginning January 1, 1996, all faculty income derived from the practice of law, to the extent that income exceeds \$10,000 in any year, shall be turned over to the law school for inclusion in the law school budget and shall be subject to use at the discretion of the Dean. The Dean may agree to return some or all of the money that he receives under this motion to the faculty member who earned that money when it will be in the interest of the law school to do so. The motion was seconded by Professor Ted Occhialino. Professor Schwartz then moved to table the motion until the next faculty meeting. Professor Occhialino seconded the motion, and when voted on, the motion carried, with Professor Scott Taylor casting an opposing vote. After discussion on how to best approach this issue, Dean Romero stated that he believes this issue will be brought up at the faculty meeting with John Arango, and when he hears how the discussion commences at that meeting, he will decide how to proceed on this issue.

#### **Students Required to Purchase Computers:**

Associate Dean Peter A. Winograd asked Susie Marbury to expand on her memo (attached) dated May 1, 1995, presenting several issues that CATS believes should be considered before requiring students to have their own computers. The issues include the effective date, software for student computers, as well as support and training. After discussion, Professor Mike Norwood moved to amend the motion as follows: CATS will consider the issues involved in implementing such a requirement and will come back to the faculty with a recommendation as to whether to adopt such a requirement. The motion to amend was seconded by Professor Michael Browde. Professor Gloria Valencia Weber reminded the faculty that most law students will take their financial aid funds and purchase a computer in any case, even if it means they will do without other necessities, but making this a requirement will ensure that the financial aid budget includes money for it. Professor Mike Norwood agreed to have a report on the impact this motion will have on CATS, including

technical and financial costs, ready for the faculty by October 15. When voted on, the motion carried.

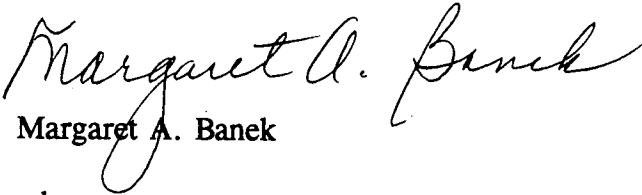
**Policy Regarding "D" Grades Earned by UNM Students at Other Law Schools:**

Associate Dean Peter A. Winograd distributed copies of a letter written to Jim White by Karen W. Kershenstein of the U.S. Department of Education, and called attention to the third paragraph, which states "Without losing its eligibility under [Part 600], an eligible institution may enter into a written agreement with another eligible institution under which the latter provides all or part of the educational program of students enrolled in the former institution if the former institution gives credit to students enrolled in that contracted program on the same basis as if it provided that program itself." The Law School's current policy is only to accept credits if the grade earned is a "C" or better. Professor Em Hall moved that the Law School not grant credit for "D" grades. The motion was seconded by Professor Ted Occhialino. After discussion, Professor Hall withdrew his motion. Associate Dean Winograd then made the motion that for a UNM student who visits at another law school, grades of "C" or better will appear on the UNM transcript as "credit" and will not affect the student's grade point average. Grades of "C-" and under will be recorded on the transcript and will be factored into the grade point average. All courses, except those in which the grade of "F" is earned, will be applied toward meeting UNM degree requirements. The motion was seconded by Professor Mike Norwood, and when voted on, the motion carried. Professor Alfred Mathewson cast an opposing vote.

Dean Leo Romero and the faculty commended Professor Maureen Sanders for her work at the Law School.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,



Margaret A. Banek

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M E M O R A N D U M

TO: Leo Romero and Law School Faculty

FROM: Susie Marbury

DATE: 1 May 1995

RECEIVED MAY 01 1995

RE: "Computer Use on Take-Home Exams" item on Faculty Minutes of 10 April 1995

The minutes of the Faculty meeting on April 10th included an motion that was tabled which "required entering law students to have a computer so that it would be included in their financial aid budget." This is an idea which has been mentioned from time to time and I certainly feel that there are many potential benefits. As computerization grows both in the Law School and in the industry, preparing our students to use them becomes increasingly important. Much of the effort of CATS has been toward this end.

To assure that this program is implemented professionally, thereby offering maximum benefit to the students, there are several questions which must be answered and issues that must be considered.

1. How specific are we about the type of computer we ask students to buy? Do we recommend only DOS/Windows PCs or are Macintoshes acceptable? Do we specify notebooks or is a desktop computer at home adequate? If they buy notebooks, will we supply network cards or should they have them configured in their notebooks. If we are particular, how do we respond to those who have recently purchased equipment that doesn't meet our requirements?
2. What is our position on software? Do we require certain software or leave the choice to them. If they are connecting to our servers, our software will be available, but when they are standalone they will need their own. How do we deal with potential incompatibilities? Currently we have WordPerfect 5.1 on the VAX. No upgrade is available. The current PC versions, however, are 6.0 for DOS or Windows.
3. For any network connections, software and licenses are required for each individual PC or notebook. Will the Law School provide this? Who will be responsible for configuring student's PCs for the network? There is also a cost associated with making our new network connections live. Currently we have only a portion of the connections activated. To connect more will cost approximately \$2000/32 connections.

4. How will we handle the Clinic? Will the Law School continue to use terminals and WordPerfect 5.1 on the VAX or will the terminals be replaced by PCs? If the latter, will the Clinic provide the PCs or use those of the Clinic students? If PCs will be used, the Clinic has the task of upgrading all of their WordPerfect Macros to version 6 and converting such things as Brief Bank to PC formats.
5. What are our expectations in terms of incoming students' computer literacy? Will we require a specified skill level or will we include training in the curriculum? Being competent on a PC requires considerably more knowledge than using a terminal and selecting menu items. Additionally CATS will need to completely revamp our computer manual to reflect the new environment.
6. The CATS staff already spends a significant amount of time supporting the subset of students who own PCs. We are often requested to go to students homes and help them set them up. Although we do not do this, it indicates the kind of expectations students have. This will multiply when all students are required to have PCs. We must plan for the impact this will have on staffing needs.
7. And lastly, how will this be phased in? Will we continue to have second and third years using terminals in the Student Lab while first years have PC connections? Currently our lab does not accomodate PCs so we will need to provide new furniture that is better suited. We also need to manage the transition.

I strongly feel that this is a positive approach to meeting students' computing needs in Law School and it offers them a real benefit for their legal careers. If we attempt this too hastily, however, I foresee creating more problems than we solve.