


The University of New Mexico

School of Law
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MEMORANDUM

TO: LAW FACULTY

FROM: LEO M. ROMERO, DEAN 

DATE: May 13, 1994

SUBJECT: FACULTY MEETING AGENDA

**Faculty Meeting
May 16, 1994
Dean's Conference Room
Noon - Pizza Lunch**

1. Approval of Minutes of May 2, 1994, Faculty Meeting
2. Dean's Report
3. Faxing of Take-Home Exams (Attached)
4. Role of Legal Writing Director
5. Military Recruiting Policy - Action Item
6. Grading/Presumptive Curve - Action Item
7. Part-Time Legal Education - Action Item
8. Half-Time Career Counselor - Action Item
9. New Business

LMR:mb
Attachment

May 16, 1994

Faculty Meeting Minutes
School of Law
Dean's Conference Room, 12:00 Noon

PRESENT: Bergman, Browde, Burr, Cook, Desiderio, Ellis, J., Ellis, W., Fort, Gill, Hall, E., Hart, Kelly, Kovnat, Martinez, Mathewson, Montoya, Occhialino, Pearson, Romero, Sanders, Scales, Schwartz, Utton, Valencia-Weber, Winograd, Zuni.

ABSENT: Anspach, Godfrey, Gonzales, Hall, J., Hand, Hermann, MacPherson, Norwood, Price, Taylor.

Student Representatives: Henry Alaniz, Joe Leavengood.

The meeting was called to order by Dean Leo Romero.

After proper motion and second, the minutes of the May 2, 1994 meeting were approved as written.

Dean's Report:

Copies of thank-you notes from Jessica Sutin for her faculty award and Caren Friedman for the Jerrold L. Walden Memorial Award have been distributed to the law school faculty in their mailboxes.

The National Office of The Order of the Coif encourages all schools with a chapter of The Order of the Coif to consider making an application to sponsor a Coif Lecture for 1995. Proposals will be due on November 15, 1994.

Various deanships and faculty positions around the country were announced. Additional information about these positions is available from Margaret in the Dean's office.

The deadline for reporting grades for the spring semester is June 13, 1994.

Faxing of Take-Home Exams:

Associate Dean Peter A. Winograd asked for discussion on the new issue of faxing of take-home exams to students. It was the consensus of the faculty that this issue should be studied by the Student Affairs Committee as part of their review of the law school policy regarding technology and exams.

Curriculum Committee Report:

Professor Maureen Sanders reported that the Indian Law Subcommittee proposed an Indian Certificate Program and that the Curriculum Committee endorses the proposal and recommends that the faculty approve an Indian Law Certificate program to begin in the fall semester of 1994. The certificate program would require 21 hours, including (1) Indian Law, (2) Federal Jurisdiction, (3) a direct experience component, (4) a 2.5 GPA, (5) advisement from four designated certificate faculty and writing their senior thesis on an Indian Law topic, and (6) three hours of non-law courses. The dean called the question, and the faculty voted to adopt the Indian Law Certificate program subject to faculty review and the Dean's approval of the wording on the final draft.

Role of Legal Writing Director:

Professor Ted Occhialino reported that the ad hoc committee chaired by Professor Suedeem Kelly unanimously recommends to the Dean the adoption of the proposal submitted by Scott Taylor dividing the Writing Program into two divisions with two separate directors: (1) Director of Writing Programs, a full-time, tenured faculty member who would receive 25% release time and would serve for 2-3 years, and (2) Director of Remedial Writing, a half-time, 11-month position.

Grading/Presumptive Curve:

Professor Ann Scales recommended that voting on the two presumptive curves be deferred until the next faculty meeting in the fall, at which time she will present examples of presumptive curves which could be used for large-section classes or small-section classes.

A motion was made by Professor Ruth Kovnat that, along with ordinal rankings for the classes of 1994 and 1995, a bar graph be generated for the classes of 1994, 1995 and 1996 for students to distribute as needed, and that a letter of explanation to prospective employers be generated by an ad hoc committee over the summer. The motion was seconded by Professor Al Utton and when voted on, it carried.

Military Recruiting Policy:

Professor Michael Browde explained the differences between the two placement interview reservation forms which were distributed prior to the meeting. The Committee recommends the use of the white form (attached), which states that the recruiter's use of the law school placement services indicates that their practices comply with UNM policy. It was the consensus of the faculty to strike "unlawful" before "discrimination" in the two places that it appears, change sexual "preference" to sexual "orientation," and add "marital status" to the UNM equal opportunity policy statement. When Dean Romero called the question, the faculty voted to approve the white form as amended.

The Committee then recommended the use of the disclaimer for the posting of job opportunities which states that notices of jobs have not been pre-screened for compliance

with law school non-discrimination policies for the placement newsletter and bulletin board. When Dean Romero called the question, the faculty voted to approve the notice (copy attached).

Part-Time Legal Education:

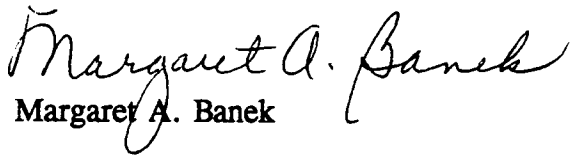
Professor Ted Occhialino moved to table this agenda item until the next faculty meeting. The motion was seconded by Professor Al Utton, and when voted on, it carried.

Half-Time Career Counselor:

Dean Romero reported that this request is still under consideration by the Provost, and that he will inform the faculty of her decision.

The meeting was adjourned at 1:55 p.m.

Respectfully submitted,


Margaret A. Banek

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Attachments

Placement Office
University of New Mexico School of Law
1117 Stanford, N.E.
Albuquerque, New Mexico 87131-1431

The University of New Mexico School of Law is committed to providing equal educational opportunity and forbids unlawful discrimination. The School of Law, therefore, maintains a policy of equal opportunity in legal education--including equal opportunity for its students to obtain employment--without unlawful discrimination on the basis of race, color, religion, national origin, physical or mental handicap, age, sex, sexual preference, ancestry, or medical condition.

Placement services at the School of Law are available only to employers whose policies are consistent with the foregoing Law School Policy.

YOUR USE OF OUR PLACEMENT SERVICES INDICATES THAT YOUR PRACTICES COMPLY WITH THIS POLICY.

PLACEMENT INTERVIEW RESERVATION FORM

Name of Interviewer _____

Person to Contact (if different) _____

Firm/Agency _____

Address _____

Telephone Number _____

Preferred Interview Date(s) _____

Students to be scheduled: _____ 1st yr _____ 2nd yr. _____ 3rd yr.

Positions Available: _____ Summer _____ Permanent

Interviews to be scheduled for: _____ 20 minutes _____ 30 minutes

Time of first interview (as early as 8:30 a.m.) _____

Time of last interview (as late as 5:30 p.m.) _____

Lunch will be scheduled from 12:00 noon until 1:30 p.m., unless you indicate otherwise _____

Will you need a parking permit: _____ yes (How many _____) _____ no

What documents should student submit in advance:

_____ Resume _____ Writing sample _____ Other (please specify)
_____ Transcript _____ Form 171

Additional Requests:

Please send us several copies of your firm's resume and/or descriptive materials as soon as possible. They will be made available to students in advance of the sign-up period for your interview date.

PLACEMENT OF NOTICES

On This Bulletin Board

**HAVE NOT BEEN
PRE-SCREENED
FOR COMPLIANCE WITH
LAW SCHOOL
NON-DISCRIMINATION
POLICIES**

If you believe any employer is in violation of the law school's non-discrimination policies, please report that information to Dean Winograd.