

August 30, 1993

Faculty Meeting Minutes
School of Law
Dean's Conference Room, 4:00 PM

PRESENT: Anspach, Bergman, Burr, Cook, Desiderio, Ellis, J., Ellis, W., Flickinger, Fort, Gill, Gonzales, Hall, Hart, Hosea, Jenkins-Smith, Kelly, Kovnat, MacPherson, Mathewson, Montoya, Norwood, Price, Romero, Sanders, Schwartz, Taylor, Valencia-Weber, and Winograd.

Student Representative: Leavengood.

The meeting was called to order by Dean Leo Romero.

After proper motion and second, the minutes of the August 23, 1993 faculty meeting were approved.

Dean's Report:

- Various visiting law faculty positions and deanships are available around the country, including those at Willamette University, Washington and Lee University, University of Florida, and University of Tulsa. The folder with announcements and other information is located in the Dean's Office.
- Dean Romero shared a letter he received offering to make a presentation to faculty regarding Option A versus Option B of the University's retirement plan compared to other alternative retirement plans. The letter was passed around for those members of the faculty who might be interested in this information.
- Associate Dean Ruth Kovnat announced that a series of special lectures have been incorporated into the LRRW course and all faculty were invited to attend. A schedule of dates is forthcoming, but these talks will be held on Fridays at 3:00 PM. Refreshments will be served.

Student Report:

Second-year student representative, Joseph Leavengood, made the following announcements:

- The 1993-94 Student Directory will go to press shortly and will include advertisements as in prior years. Faculty input was encouraged regarding ideas for additional advertisers.
- The Student Bar Association (SBA) is continuing the aluminum can recycling program at the Law School. All were encouraged to participate in recycling.

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- Faculty were reminded that students and their families really enjoyed, and appreciated, the Halloween trick-or-treating event last year. Mr. Leavengood expressed the hope that, although Halloween falls on a Sunday, a similar event will be scheduled this year.

Election of School of Law Representatives to the AALS House of Delegates:

Dean Romero briefly reviewed AALS by-laws regarding representation in the AALS House of Delegates. Professor Sheryl Scheible served as our delegate last year and has indicated she does not wish to continue in this capacity. Thus the Dean requested nominations for both a representative and alternate. A motion was made to nominate Associate Dean Ruth Kovnat as the UNM School of Law's Representative and Associate Dean Peter Winograd as alternate. After a proper second, the motion carried.

Report on Part-Time Student Employment Policy:

Associate Dean Peter Winograd reviewed the policy passed at the March 8, 1993 faculty meeting and described the new form students must sign each semester acknowledging this rule. Approximately sixty students have not yet turned in their forms and second notices will be sent out shortly. In addition, Associate Dean Winograd and Dean Romero described several issues and requests for exceptions, which have surfaced subsequent to the implementation of this policy. The faculty briefly discussed these issues including modes of student notification and the School's rule versus the ABA requirement.

Designation of Class Days:

Associate Dean Winograd reviewed and clarified a recent memo which legislated Fall Semester 1993 class days to accommodate various holidays:

Monday, November 29	Monday classes for all three years
Tuesday, November 30	Thursday classes for all three years
	LAST DAY OF FIRST-YEAR CLASSES
Wednesday, December 1	Friday classes for second- and third-year students
Thursday, December 2	Thursday classes for second- and third-year students
Friday, December 3	Friday classes for second- and third-year students
	LAST DAY OF SECOND- AND THIRD-YEAR CLASSES

Fall Semester 1993 examinations begin on Wednesday, December 8, 1993.

In addition, there will be one legislated day during Spring Semester 1994 in order to accommodate the Martin Luther King holiday:

Wednesday, April 27	Monday classes for all three years
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Report on Development and Alumni/ae Affairs:

Director of Development, Jan Hosea, distributed a calendar for September 1993 displaying scheduled alumni/ae functions and gave an overview of planned fundraising activities.

- The major pending function is a dinner honoring three recipients of the School's first Distinguished Achievement Awards: Ruth Streeter, Judge Santiago Campos, and Paul Robinson. This event is tentatively scheduled for either November 13th or 20th depending on the dinner speaker's schedule. Dean Romero and Ms. Hosea described this event as a major fundraiser and encouraged all faculty to attend. Tickets will be available for \$55 each or \$50 each for blocks of ten (a table). It was also announced that the Alumni Dinner Committee has agreed to pay for one student to attend per table.
- There is interest in starting a new alumni/ae chapter in Farmington and a group of these alums are expected to attend the November dinner.
- Interest has been expressed in holding class reunions, particularly for the Classes of 1973, 1974, and 1975, and several interesting ideas (including a possible travel/cruise package) have been shared with Ms. Hosea.
- The annual campaign for 1992-93 raised \$120,000 in unrestricted funds. Dean Romero was pleased to report that with the addition of restricted gifts, the total raised was \$200,000 exceeding prior years' totals of \$150,000.
- This year's annual campaign will begin with the November dinner and includes three phases: 1) a general letter to all alumni/ae, 2) a general letter from a geographical or class representative, and 3) faculty letters to specific individuals. In addition, each alumni/ae will be contacted by phone with a request to give to the School.
- The School has begun marketing itself to medium-sized law firms through various breakfast meetings where requests for support are made. The next firm breakfast is at the Law School on September 16, 1993.
- Further cultivation of alumni/ae is the intent of alumni/ae lunches scheduled at firms which have a concentration of UNM graduates. The first lunch is scheduled for September 15, 1993 at the Rodey firm.
- Jan Hosea reported on the status of research in progress regarding scholarships. Proposals will soon go out requesting funds for Native American student aid.
- Faculty assistance was requested in the development of prospects for major gifts (those in excess of \$10,000). Faculty members with any helpful information were asked to contact Ms. Hosea.
- Several seminars on the benefits of donations to the Law School are in the planning stages. The first discusses tax advantages to attorneys who have recently won large settlements.
- Faculty members were reminded that the annual United Way campaign is about to begin. Since the pledge card allows designation of an individual's contribution, members were asked to remember the Law School.

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The faculty briefly discussed this report and Dean Romero reiterated the importance of faculty involvement in fundraising. Ms. Hosea invited the faculty to feel free to see her regarding any ideas or input they might have regarding fundraising or alumni/ae affairs.

Law Faculty on University Committees:

Dean Romero reviewed a memo received from the University Secretary reporting School of Law vacancies on various University Faculty Senate Committees. Professor Bill MacPherson then described the various Committees and asked for volunteers for the following: 1) Budget Committee, 2) Curriculum Committee, 3) Long-Range Planning Committee, and 4) University Press Committee (at this time, Professor Sherri Burr volunteered to serve on this committee). Faculty interested in serving were asked to contact Professor MacPherson.


Report on the Faculty Retreat:

Associate Dean Ruth Kovnat reported that a memo will be distributed tomorrow with a tentative agenda for the faculty retreat. The retreat will be held in Albuquerque this year and the tentative dates are November 5 - 7, 1993. Three working sessions are planned for Saturday and Sunday and the focus will be on the changing role of the legal profession and the impact on legal education. Proposed major areas of discussion include:

- 1) changes in the curriculum (including discussions of the clinical program and property curriculum),
- 2) the challenge of achieving academic excellence (including issues regarding grading, class attendance, and student preparation), and
- 3) maintaining a highly productive faculty (including issues related to a fully-tenured faculty, encouraging scholarship and faculty responsibility).

The faculty were asked for comments on these and any additional topics. A proposal was made to add discussions about a detailed plan for the future of the School, particularly relating to fundraising efforts, that includes both specificity and commitment to a plan of action.

The meeting was adjourned at 5:10 PM.


E.A. Jenkins-Smith
Faculty Secretary

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ORDER OF THE COIF

The faculty, having dissolved into a meeting of the UNM School of Law Chapter of the Order of the Coif, voted to extend membership to the following students who are to be honored as the top ten percent of 108 UNM School of Law graduates for the period June 1, 1992 through May 31, 1993:

Connie Ackermann, Sandra Bailey, M. Lynne Bruzzese, James Cannizzo,
Paul DeMuro, David Finlayson, R. Bruce Frederick, Robin Goble,
Christopher Muirhead, Christopher Schatzman, and R. Kenneth Williams.

It was then moved and seconded to authorize President Garrett Flickinger to approach new faculty members for membership. The motion carried.

The members were reminded of President Flickinger's pending retirement and the need to elect a new president. In addition, Professor Ted Parnall, Secretary-Treasurer, will be on leave for several years, so his position needs to be filled in the interim. By acclamation, Associate Dean Peter Winograd was elected chapter President and Professor Scott Taylor was elected to the position of Secretary-Treasurer.