

The University of New Mexico

School of Law
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M E M O R A N D U M

TO: LAW FACULTY
FROM: LEO M. ROMERO, DEAN *LMR/sb*
DATE: November 20, 1992
SUBJECT: **FACULTY MEETING AGENDA**

**Faculty Meeting
November 23, 1992
Dean's Conference Room
4:00 p.m.**

- ✓ 1. Approval of Minutes of November 9, 1992
- ✓ 2. Dean's Report
- ✓ 3. Report & Proposal on Academic Advisement - Scott Taylor

November 23, 1992

Faculty Meeting Minutes
School of Law
Dean's Conference Room, 4:00 PM

PRESENT: Browde, Clark, Desiderio, DuMars, Ellis, J., Ellis, W., Hall, Hart, Jenkins-Smith, Kovnat, Lester, Occhialino, Parnall, Romero, Sanders, Taylor, Valencia-Weber, and Winograd.

Student Representatives: Benavidez and Leavengood.
Other Students Present: Croasdell and McCulloch.

The meeting was called to order by Dean Leo Romero.

After proper motion and second, the minutes of the November 9, 1992 faculty meeting were approved.

Dean's Report:

- Professor Antoinette Sedillo Lopez has received an appointment as a research faculty member of the Southwest Hispanic Research Institute. This appointment provides additional travel monies and a student research assistant to Professor Sedillo Lopez.
- During the recent UNM visit by Chief Wilma Mankiller of the Cherokee Nation, three members of the Native American Law Students Association (NALSA) made her a presentation. Second-year students Estelle Bowman and Levon Henry and first-year student RoseMary Maestas presented Ms. Mankiller with a t-shirt and pin.
- The University of Washington's *Pacific Rim Law and Policy Journal* is inviting the submission of articles. Additional information is available at Trish Bianchi's desk.
- Various visiting faculty positions and deanships are currently available around the country. The folder with announcements, the AALS Placement Bulletin and other information is available from Trish Bianchi.

Report and Proposal on Academic Advisement:

Professor Scott Taylor, Chair of the Student Affairs Committee, discussed the composition of this Committee, and introduced the student members attending the faculty meeting (third-year students Jeff Croasdell and Marie McCulloch). He also thanked the Committee for its hard work on the issue of academic advisement and the effort that was made to provide a timely response to the Dean's request for input. The Committee's proposals for changing the School's academic advisement system were previously circulated and Professor Taylor reviewed them. The faculty discussed these proposals and the following issues: student support for changing the existing system, recordkeeping needs, "opting-out" considerations, the need for coordination of curricular planning with the proposed advisement week, the timing of the proposed policy's implementation, the faculty's current "open-door" policy, and the desirability of faculty training on advisement. It was suggested that Paragraph 3 of the proposed policy be changed to delete references to "formal" and "informal" advisement issues. The Committee accepted this change. With no

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further discussion and the Committee's amended proposal on the table, the policy was adopted as stated below.

Academic Advisement

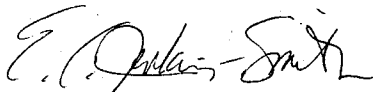
1. At the beginning of the first year, each student will be assigned to a faculty member for purposes of academic advisement. Students will retain their faculty advisors for the remainder of their time in law school. However, students may change advisors after the first year with the permission of the new advisor. The student shall notify the School of Law Registrar of this change. If an advisor becomes unavailable, then the Dean shall reassign students to a new advisor. Visiting and transfer students will be assigned to one of the Associate Deans for academic advisement. The Dean shall designate a period during the Spring Semester of each year as "advisement week."
2. During advisement week, to be held near the end of the Spring Semester, each advisor will arrange appointments to meet with his or her advisees or make other appropriate arrangements. Students will receive advisement at the end of their first and second years. No student is bound by the advice received and is free to enroll in any courses subject to existing academic regulations (e.g., prerequisites).
3. In addition to the advisement outlined above, students are encouraged to seek academic advisement at any time from any faculty member they choose. All members of the faculty are committed to providing advisement to any student requesting it.
4. First-year students are encouraged to meet with their advisor at the end of the first semester to discuss taking an elective during the second semester of their first year.

Effective Date: This change becomes effective beginning with the Spring Semester 1993.

Other Business:

- Dean Romero announced the School of Law's 1992 Christmas Party. This event is now scheduled for Friday, December 18, 1992 at Maria Terese's Restaurant from 3:30 - 5:30 PM. All faculty and their spouses were invited to attend. Faculty members were asked to contribute \$40 each to fund this annual event for faculty and staff. Checks should be made out to the UNM School of Law and delivered to Trish Bianchi.

The meeting was adjourned at 4:50 PM.



E.A. Jenkins-Smith
Faculty Secretary