

**The University of New Mexico**

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School of Law  
Office of the Dean  
1117 Stanford NE  
Albuquerque, NM 87131-1431  
(505) 277-4700

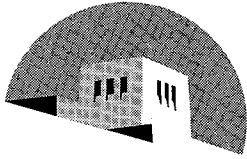
**M E M O R A N D U M**

TO: LAW FACULTY  
FROM: LEO M. ROMERO, DEAN *LMR*  
DATE: FEBRUARY 6, 1992  
SUBJECT: FACULTY MEETING AGENDA

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**Faculty Meeting  
February 10, 1992  
Dean's Conference Room  
4:00 p.m.**

1. Approval of minutes of January 27, 1992.
2. Dean's Report
3. Report on Posting of Grades (Attachment)
4. Report of the Faculty Appointments Committee
5. Proposed Policy on "Incomplete" Papers (Attachment)
6. Proposed Changes To Legal Writing Program - Mathewson



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~~7~~ *Next mtg - March 2 ✓*

**February 10, 1992**

Faculty Meeting Minutes  
School of Law  
Dean's Conference Room, 4:00 PM

PRESENT: Bergman, Browde, Burr, Cote, Desiderio, Fritz, Godfrey, Gonzales, Hall, Jenkins-Smith, Kelly, Kovnat, MacPherson, Martinez, Mathewson, Morse, Occhialino, Price, Romero, Sanders, Schwartz, Sedillo Lopez, Taylor, Utton, West, and Winograd.  
Student Representatives: Carrillo, McAlister, and Storey.

The meeting was called to order by Dean Leo Romero.

After proper motion and second, the minutes of the meeting of January 27, 1992 were approved.

**Dean's Report:**

- Dean Romero announced that new editors for the *Journal of Legal Education* have been selected by the AALS. The journal will now be located at the Case Western Reserve University School of Law.
- Dean Romero announced that law school deanships are currently available at Memphis State University and Brooklyn Law School. The folder with position announcements and other information is available from Trish Bianchi.
- The faculty joined Dean Romero in welcoming Susan Cote, the school's new Director of Development.
- Appreciation was expressed by the faculty and Dean Romero to the Women's Law Caucus and Lauren Baldwin for the successful visit of Professor Catharine MacKinnon at the School of Law on January 30, 1992.
- Dean Romero announced that both National Mock Trial teams advanced to the semi-final level in the recent regional competition held in Portland, Oregon. The faculty joined the Dean in congratulating the student team members.
- Professor Sherri Burr invited members of the faculty to attend two upcoming guest lectures. Professor Whitmore Gray, of the University of Michigan School of Law, will be speaking on cross-cultural dispute resolution on Monday, February 10, 1992 at 7:15 PM. Professor Emeritus Tony Hillerman will be speaking in the Intellectual Property class on Tuesday, February 11, 1992 at 11:30 AM.
- Professor Al Utton attended the recent Deans Council meeting for Dean Romero where colleges were informed of budget timetables and guidelines for the 1992-93 year. Dean Romero has submitted a preliminary budget request to Provost Risser and has designated the following as priorities for continued or increased funding by the university: the Law Library (for acquisitions), a Placement Director, budgets to permanently fund both Instituto Preparativo and the School's commitment to the annual regional CLEO program, the Guanajuato programs, required institutional costs (ABA and AALS dues, in addition to anticipated 1992-3 accreditation costs), the Center for Health Law and Ethics, and the

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U.S.-Mexico Trade Law Institute. The faculty discussed the budget process and the outlook for university funding given the current New Mexico legislative session.

• Dean Romero cancelled the February 24, 1992 faculty meeting and rescheduled it for March 2, 1992. A meeting on promotion and tenure will follow this meeting.

**Report on Posting of Grades:**

Dean Romero discussed the proposed policies on the posting of grades presented by the Student Affairs Committee and distributed with the agenda for this meeting. It was the consensus of the faculty that the Dean administratively implement the Committee's first recommendation as follows: Elimination of the Wailing Wall, elimination of grade posting, and individual delivery of grades to students.

**Proposed Policy on Incomplete Papers:**

Associate Dean Peter Winograd discussed a proposed policy for deadlines affecting incomplete papers in regular courses, independent research courses, and those fulfilling the upperclass writing requirement. If adopted, this policy would replace the due dates and extension process in the current policy. After discussion, a motion was made and seconded to adopt the proposals. The motion carried. A second motion was offered to make this policy effective with the Summer 1992 session. After proper second, the motion passed.

**POLICY ON INCOMPLETE PAPERS**

(1) For any course in which a paper is a component of the grade, the paper must be submitted by the due date generally applicable to all members of the course (which, in any event, must be no later than one week after the last day of the examination period). Requests for extensions may be approved by the supervising faculty member, but, if an extension is granted, the final course grade will be "Credit/C-/D+/D/D-/F." If a student wishes to expand a course paper to meet the upperclass writing requirement, the paper for the course grade is subject to the terms of this paragraph, but additional time may be granted by the supervising faculty member for expansions of the paper.

(2) Papers written for independent research credit, whether or not in satisfaction of the upperclass writing requirement, shall be due no later than one week after the close of the examination period. An extension may be granted by the supervising faculty member at his or her discretion; in that event, the grading system originally agreed upon by the supervising faculty member and the student shall apply.

(3) Papers written in satisfaction of the upperclass writing requirement shall be submitted no later than the beginning of the student's sixth semester unless the paper is written in conjunction with a course offered in the sixth semester. An extension may be granted by the supervising faculty member at his or her discretion.

**Report of the Faculty Appointments Committee:**

Dean Romero shared a request from representatives of the Native American Law Student Association (NALSA) to appear before the faculty to express their concerns about the

**February 10, 1992**

search process for the new Indian Law position, and asked if there were any objections to inviting these students to join the meeting at 5:00 PM. There were none.

Professor Rob Schwartz reviewed the process used to select the finalists for this position and to develop the interview schedule. The finalists are Rory Snowarrow Faussett, Robert Laurence, Richard Monikowski, Nell Newton, Rebecca Tsosie, Gloria Valencia-Weber, and Kristina Zuni. Sign-up sheets will be available so that faculty members may participate in the interview process for each candidate.

At this time Dean Romero invited the NALSA representatives to join the meeting. Second-year student, Kimberly Martus, and first-year students Terrence Padilla (President of NALSA) and Raymond Etcitty explained the role that NALSA desires to play in the hiring process for this new position. Extensive discussion included the following issues: student participation in selecting the criteria used to screen the applicant pool, student involvement in interviewing the candidates, and giving NALSA a vote in making the final hiring decision.

A motion was made that a delegate of NALSA be allowed to cast one vote at the faculty meeting selecting the final candidate. The motion was seconded. A motion to table was made in order to clarify the extent of desired NALSA and other student group participation in the hiring process. After discussion, the original motion was withdrawn.

It was moved that there be full participation by NALSA and the SBA at every level of the hiring process, including the small group faculty interviews with student input at both the Committee and faculty meeting levels, and that the motion to allow NALSA a vote be tabled at this time. After proper second, the motion carried.

It was further requested that the administration clarify the involvement of the elected student representatives in the vote regarding final hiring decisions.

Professor Schwartz asked that members of the Faculty Appointments Committee remain after the meeting to assist in making interview arrangements.

#### **Report of the Ad-Hoc Committee on Legal Writing Requirement:**

This report was postponed to the March 2, 1992 meeting. Members of the faculty were reminded to provide any comments or information to Professor Alfred Mathewson as soon as possible.

The meeting was adjourned at 5:45 PM.



**E.A. Jenkins-Smith**  
Faculty Secretary

PROPOSED POLICY ON "INCOMPLETE" PAPERS

- (1) For any course in which a paper is a component of the grade, the paper must be submitted by the due date generally applicable to all members of the course (which, in any event, must be no later than one week after the last day of the examination period). Requests for extensions may be approved by the supervising faculty member, but, if an extension is granted, the final course grade will be Credit/C-/D+/D/D-/F. If a student wishes to expand a course paper to meet the upperclass writing requirement, the paper for the course grade is subject to the terms of this paragraph, but additional time may be granted by the supervising faculty member for expansion of the paper.
  
- (2) Papers written for independent research credit, whether or not in satisfaction of the upperclass writing requirement, shall be due no later than one week after the close of the examination period. An extension may be granted by the supervising faculty member at his or her discretion; in that event, the grading system originally agreed upon by the supervising faculty member and the student shall apply.
  
- (3) Papers written in satisfaction of the upperclass writing requirement shall be submitted no later than the beginning of the student's sixth semester unless the paper is written in conjunction with a course offered in the sixth semester. An extension may be granted by the supervising faculty member at his or her discretion.

RECEIVED FEB 02 1992

M E M O R A N D U M

**TO:** Dean Leo Romero

**FROM:** Student Affairs Committee: Alfred Mathewson, Felipe Millan, Mary Beth West, Peter Winograd, and Scott Taylor (chair)

**DATE:** February 3, 1992

**RE:** Posting of Grades

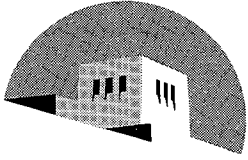
By a memorandum dated January 28, 1991, you asked our committee to consider the problem of posted grades being taken off the Wailing Wall and copied by students as a means of deciphering individual grades.

The chair of the committee spoke with all the committee members and a consensus solution emerged. For discussion purposes, the committee, in order of priority, recommends alternatively:

1. Elimination of the Wailing Wall, elimination of grade posting, and individual delivery of grades to students, or
2. Retention of the Wailing Wall and use of a lockable case to prevent grade bandits from removing the grade sheets.

One member of the committee recommended a double number system in which each student would receive, in addition to the one exam number now assigned, separate numbers for each course. A discussion with Liz Jenkins-Smith about this proposal disclosed that such an approach, although possible, is not currently feasible given limited administrative resources.

I am providing Liz Jenkins-Smith and Mary Torres (SBA President) with a copy of this memo and am asking for their comments. Unless the committee receives additional comments from you, Liz, or Mary, the committee proposes that you adopt one of the above two proposals as a solution.



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January 19, 1992

To: Members of the Tenure Committee  
From: Em Hall *Em Hall*  
Re: Progress on Fritz and Bergman tenure reports

Jim Ellis has had to withdraw from further preparation of the Fritz report because of a commitment to an amicus brief before the Supreme Court. The change requires us to re-arrange responsibility for reports as follows:

Chris Fritz:

Sub-committee chair: Dick Gonzales  
Scholarship: Em Hall  
Teaching: Dick Gonzales  
Service: Sherri Burr

Barbara Bergman:

Sub-committee chair: Ruth Kovnat  
Scholarship: Ruth Kovnat  
Teaching: Em Hall  
Service: Sherri Burr

Dean Romero asks that we submit our reports and recommendations to the full faculty on February 22. I ask that you have assembled drafts by February 8. We will meet at 3:00 P.M. in the Faculty Lounge to see where we stand.

Thank you.



Leo  
Beginning Fall '93, I think  
we should require a similar  
employment affidavit. If you  
agree, this should be put on  
a faculty mtg. agenda.

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Campus telephones are located in the law school's first-floor lobby, on the lower level and second floor, and on the Law School Student Center's first and second floors.

#### EMPLOYMENT

According to our academic Rules and Regulations, full-time students may work a maximum of fifteen (15) hours a week. See Academic Rules and Regulations 1.07.A.1.i (p. 93). These limits are imposed because the pressures and preoccupations of employment are judged to detract from the quality of a student's legal education. Full-time students are required to complete an affidavit certifying their employment status as a condition of registration each semester.

Students receiving financial assistance are reminded to check with the Financial Aid Office about restrictions applying to their particular circumstances before accepting any employment.

#### FINANCIAL AID

See the Financial Aid Section in Chapter III (p. 28-29).

#### GRADUATION

Students are responsible for achieving a thorough knowledge of the academic requirements for graduation from the School of Law at Camden as set forth in the Rules and Regulations 1.01 (p. 84-85) and for taking steps to bring themselves into compliance with such requirements.

Information pertaining to the conferral of degrees appears in the law school catalog.

#### HONOR CODE

A principal objective of the Rutgers School of Law at Camden is to train individuals for a profession which is not only a learned one, but also an honorable calling, and one in which the utmost faith and confidence comes to be reposed in its members. The law school provides, therefore, a climate which seeks to encourage its students to develop respect for their professional obligations, both present and future. Central to this climate is the school's Honor System through which each student is expected upon his/her honor neither to give nor receive aid from

disposition under the law school and university dis the Honor System lies the principle that a law accepted as truth and that any departure from this against the student, his/her fellow members of the which he/she intends to become a worthy practitioner.

#### HONORS AND AWARDS

1. *Class rank:* In 1972, the law school fa computing class rank. The faculty did so under the had been placed on a system which seemed to students' academic accomplishments, yet was differences among cumulative averages. In short, have obscured, rather than to have reflected accur and graduates in many cases.

2. *Dean's Scholars and Dean's List:* E Dean's Scholars who represent the top five perc measured by grade point averages for that seme published to recognize the next twenty percent (2 highest grade point averages for that a semester.

3. *Graduation honors:* Those students wh place them within the top fifteen percent (15%) of th three years in residence at this school and have standards of this law faculty and the legal profession In exceptional cases, recommendations may be mad

Students who have completed at least another law school and whose grade point average percent (15%) of their class at this law school me exceptional cases, high or highest honors, at the dis

4. *Graduation awards:* See the current l of the various awards presented to students at the

#### IDENTIFICATION CARDS

All students must have Rutgers photo identif