

The University of New Mexico

School of Law
Office of the Dean
1117 Stanford NE
Albuquerque, NM 87131-1431
(505) 277-4700

M E M O R A N D U M

TO: LAW FACULTY
FROM: LEO M. ROMERO, DEAN *LMR/ss*
DATE: NOVEMBER 15, 1991
SUBJECT: FACULTY MEETING AGENDA

**Faculty Meeting
November 18, 1991
Dean's Conference Room
4:00 p.m.**

1. Approval of minutes of October 28, 1991.
2. Dean's Report
3. Library Report - Chris Fritz

Faculty Meeting Minutes
November 18, 1991 Meeting

Present: Deans Romero, Kovnat, and Winograd; Professors Bergman, Browde, Burr, Capowski, Desiderio, Ellis J., Ellis W., Fritz, Fort, Hall, Hermann, Lester, Mathewson, Martinez, MacPherson, Morse, Occhialino, Saunders, and West; and student representative Carrillo.

I. The faculty approved the minutes of October 28, 1991.

II. Announcements

Dean Romero opened the meeting and recognized Mary Beth West. She announced that a bulletin board has been placed in the forum for all announcements about writing competitions.

The Dean, in what to this outsider appeared to be a somewhat veiled effort to get some of you to leave the Land of Enchantment, announced a plethora of job opportunities in such scenic places as the Garden State. He then welcomed Sherri Burr back from her recent trip to Japan.

The Dean announced that the university has reached an agreement with the Office of Federal Contracts Compliance Programs. Under the terms of the conciliation agreement, the university has acknowledged that certain procedures should have been followed that were not, and it will follow these procedures in the future. In addition, the O.F.C.C.P. has dropped all money damages claims.

The Dean announced that the National Institute for Trial Advocacy (NITA) southwest program will be hosted by the law school. Barbara Bergman will serve as the director of the program that will take place from May 20 to May 30, 1992. Faculty members who have a conflict with the NITA program being in the school during those dates should contact Barbara immediately.

The Dean announced that faculty members will be asked to contribute to a holiday reception for staff members. Peter Winograd later announced that each faculty member will be asked to contribute \$30 to the cost of the reception, which will be at Maria Teresa's on Thursday, December 19th. Peter stated that it is very important to the staff that faculty members attend.

The Dean then announced that these new staff members have been hired:

Priscilla Allen, a bookkeeper, who will handle travel reimbursement and whose other duties will be defined as time goes by.

Gordon Russell, public services librarian.

Penny Grigsby and Sandra Holliday, additional public services library staff.

Paul Biderman, Director of the Judicial Training Center.

Annita Ready, Admissions Assistant.

The Dean announced that an offer has been made for the new Development Director position. The person to whom the offer was made has asked for time to consider the decision.

The Dean announced that Rob Schwartz will be on leave this fall. He will be exchanging positions with a Tasmanian law professor. In addition to exchanging positions, they will be exchanging homes, pets, automobiles, and, some quipped, a child to be named at a later date. Jim Ellis pointed out that Schwartz's fall leave starts this summer which is the Tasmanian Spring.

Michael Browde reported that the school's moot court team performed exceptionally well in Provo. Monica Gomez, Chrissy Lale, and Lisa Joynes, made up the respondent's team. The petitioner's team, composed of Brad Hays, Lianne Kerr, and John Nilan, reached the quarter finals.

Barbara Bergman reported that the National Association of Criminal Defense Lawyers (NACDL) mock trial team placed sixth overall in their competition. Gary Nelson, who was selected as the best first-round advocate, Connie Ackerman, Dennis Candelaria, and Judi Caruso were the team members.

The Dean announced that he plans to nominate Justice Sosa for a UNM honorary degree. Justice Sosa is a member of this school's first class and the first graduate to serve on the Supreme Court.

The Poole firm has given the school \$25,000 for an endowment honoring Bob Poole. Income from the endowment is to be used for an award to the first year student with the highest GPA. The firm has given additional funding for this year's award.

The school has established a \$10,000 endowment in the name of Richard Klein to fund a scholarship.

Peter Winograd informed the faculty that the school will reimburse faculty members up to \$175 on airfare and \$185 for registration for the AALS conference. Peter urged faculty members to act quickly to avoid fare and fee increases.

II. Library Committee Report

Chris Fritz described the history of the \$140,000 legislative appropriation for capital improvements to the library. He informed the faculty that the committee investigated the

possibility of spending these funds on acquisitions but the terms of the appropriation prohibit that possibility.

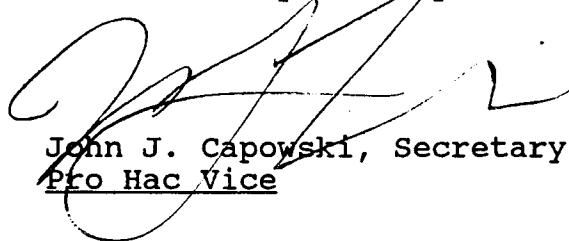
Anita Morse described the projects for which the funding is being used. I have attached to these minutes a copy of her report, which outlines the allocation for each project and the progress on them. Anita reported that funds initially allocated to handicap access are being used for computer facilities and renovations. She made this reallocation because of both the extraordinarily high expense of improving handicap access and the expectation that the university will be funding handicap access improvements through the central budget.

She also reported that about \$40,000 is uncommitted and that the committee expected to spend \$20,000 for remodeling the space where the computers had been located. She stated that the committee planned to spend only \$20,000 on acoustical improvements, although \$40,000 had been allocated originally. Ted Occhialino strongly suggested that the \$40,000 currently available be reserved for acoustical improvements until a solution is found. Representatives of the library committee agreed to this suggestion.

Bob Desiderio emphasized the importance of considering aesthetics in any possible solutions. Jim Ellis suggested that the committee save money in the areas for which outside funding may be available, for example, faculty offices that may be named.

At approximately 5:20 p.m., the faculty adjourned the meeting.

Somewhat respectfully submitted,



John J. Capowski, Secretary
Pro Hac Vice

University of New Mexico
School of Law Library

Memorandum

To: Law School Faculty

From: Anita Morse, Law Library Director

Date: November 18, 1991

RE: (1) Projects completed and amounts spent of \$140,000 Legislative Appropriation for Capital Improvements to the Law Library; (2) Remaining Projects.

The 1989-90 one-time legislative allocation to the UNM Law Library of \$140,000 for needed physical plant and capital improvements was an acknowledgement of long standing needs. Dean Parnall asked the Law Library Committee and representatives of the Court of Appeals, the Albuquerque Bar Association and the Friends of the Law Library for recommendations on how to spend that money.

The Law Library Committee recommended the projects listed below. Because many of the projects could possibly absorb all of the allocation, it was suggested that we look for alternative sources of funding from the university for some of the projects.

1. Acoustical improvements: \$40,000
2. Carpeting replacement: \$35,000 for minimum safety installation.
3. Handicapped access: \$15,000 for improved staircase access
4. Microfiche equipment: \$16,000 for purchase of Lektriever motorized microfiche cabinet.
5. Furniture repair and replacement: \$4,000 for replacement and repair of damaged furniture.
6. Additional computing equipment facilities for students, and construction or remodelling of existing automation facilities as can be supported by the addition of computing facility staff for supervision and maintenance of the facilities: \$30,000.

Substantial progress has been made on many of the projects which were approved by the Dean. Some of the projects were put on hold because alternative funding sources were available, or were delayed subject to completion of ongoing construction. The following is a report on each recommendation:

1. Acoustical improvements: Estimates from the UNM Architect's Office ranged from a low of \$5,809 to \$118,820 -- depending on the treatment or combination of treatments used such as sound absorbing panels and ceiling acoustical treatment. A decision was delayed until carpet installation was completed and the computer installation was moved to the lower floor, since both will impact on noise levels on the upper floor. We are now working with a UNM Physical Plant provided consultant who will be paid from library operating funds. As soon as we receive a report from the consultant, we will present the options to Dean Romero and the Chair of the Law Library Committee.
2. Carpeting replacement: Library carpeting was installed on the upper floor and in the Technical Services area to meet minimum safety requirements. (Cost: \$26,000)
3. Handicapped Access: We have been advised by the University that this will be placed in the University's request for funding for meeting all of UNM handicap access problems.
4. Microfiche equipment: A new Lektriever for microform retrieval was purchased. (Cost: \$15,000).
5. Furniture repair and replacement: This is an ongoing program of the Law Library. Funds from the operating budget are used for this program. New furniture for the student computer facilities will be purchased when the facility is completed.
6. Additional computing facilities for students and construction and remodelling of existing automation facilities: The planning and implementation was done with the School of Law Technology Committee. The amount expended and proposed expenditures have exceeded the original recommendations due to unanticipated requirements for wiring, construction, and additional computing equipment. Expenses include the WESTLAW/LEXIS laboratories, the Student PC Lab, upgrade of the VAX system and additional library computing equipment. (Cost to date: \$60,000. Proposed expenditure for remodelling the vacated space on the upper floor: \$20,000. As soon as we receive the final remodelling plans from the University Architect, we will present them to the Dean and the Chair of the Law Library Committee).

Thus, to date, we have spent \$101,000 and tentatively allocated an additional \$20,000 (for upper floor construction).