

UNM School of Law  
April 13, 1981  
Conference Room  
4:00 p.m.

MINUTES

Present: Anderson, Browde, Desiderio, DuMars, Ellis, Fink, Flickinger, Goldberg, Hermann, Julius, Martinez, Minzner, Muir, Norwood, Occhialino, Parnall, Romero, Scales, Simson, Stelzner, Winograd; Student Representatives Cline, Gover; Camp

Dean Desiderio called the meeting to order; minutes of the meeting of March 23, 1981, were approved.

Dean announced that a new entry-level faculty position has been approved for the Law School. Also, Professor Browde's appointment as Associate Professor has been approved.

The Hatch Chair, co-held with Public Administration, should be filled by a law-related person during the next academic year. Suggestions for such a person are to be given to the Dean.

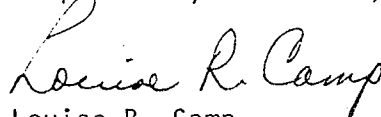
Winograd reminded the faculty of the availability of faculty evaluation forms to be completed by law students. He also outlined the problems occasioned by allowing a student to take two courses scheduled at the same time.

Procedures for examinations and papers were discussed, particularly the option of receiving a letter grade if a delayed examination were taken within a limited time. The committee proposal was approved with amendments (attached).

Norwood, as Chair of the Honors and Awards Committee, presented the proposed program for the Awards Banquet. There was discussion regarding the specific prizes and student recipients. The committee proposal, with amendments, was accepted.

Meeting adjourned.

Respectfully submitted,



Louise R. Camp  
Sec'y

PROCEDURES FOR EXAMINATIONS AND PAPERSI. Scheduled Examinations--Incompletes

It is the policy of the Law School that examinations are to be taken at the times specified. The Dean or Associate Dean, with the concurrence of the faculty member, may permit a student for sufficient reason to take an examination at a later date. Sickness of the student or death in the immediate family is presumed to be sufficient reason.

A student who cannot take an examination on the specified dates [for reasons other than an emergency] should give notice of such to the Dean or the Associate Dean and to the Registrar of the Law School. Notice should normally be given at least three days before the last day on which the particular examination is given.

A student shall receive the grade of "Incomplete" for an examination which is missed after obtaining permission. The "Incomplete" shall be removed prior to the last day of the examination period of the next semester. Failure to remove the "Incomplete" by that time will result in the grade of "F" for the course. If the examination is taken prior to the last day of the examination period of the next semester, the "Incomplete" shall be removed and the student shall receive the grade of "Credit," "D," or "F."

A student shall receive the grade of "Incomplete" for an examination which is missed after obtaining permission. The examination shall be taken within forty days of the close of the examination period. In exceptional circumstances, a student may petition the Dean or Associate Dean for a later examination date, which shall not be later than the last day of the next succeeding examination period (i.e., for fall semester examinations, the last day of the following spring examination period; for spring and summer examinations, the last day of the following fall examination period). Failure to remove the "Incomplete" by that time will result in the grade of "F" for the course. If the examination is taken after the regularly scheduled examination dates within the examination period but before expiration of the extended period, the "Incomplete" shall be removed and the student shall receive the grade of "Credit," "D," or "F."

A student who misses an examination without first obtaining permission shall receive the grade of "F" for that course. The student shall have the right to petition the Dean or Associate Dean to show cause why he or she should be given the grade of "Incomplete." The Dean or Associate Dean, with the concurrence of the particular faculty member, shall decide whether the reason for missing the examination was serious enough to allow the student to receive the grade of "Incomplete" instead of "F."

For purposes of computing GPA and cumulative GPA, any courses with the grade of "Incomplete" shall not be considered unless the period to remove the grade has run. In that case the "Incomplete" will be treated as an "F."

April 29, 1981

MEMORANDUM

The Honors and Awards Committee makes the following recommendations for the 1981 awards:

Outstanding Third Year Student:

Barbara Koenig  
Kevin Gover

*Set of New Mexico Statutes from Michie Co.;  
Certificates from Michie & Law School*

Bureau of National Affairs Award:  
(Most scholastic improvement over  
three year period)

Chester Miller

*Subscription to U. S. Law Week*

Recognition of Outstanding Academic  
Achievement in Third Year Class:

Rebecca Dempsey Tarazoff (1st place)  
Barbara Koenig (2nd place)  
John Cassell and  
Kathleen Watson (3rd place)

*\$75 Gift Certificate and Award Certificate from Michie,  
and for first place student a book award (CJS) and Law  
School Certificate*

Faculty Awards:

(Outstanding Contribution to  
the Law School community)

Celia Castillo  
Mark Mowery  
Freddie Romero

*Certificate and check (amount of prize based on \$15  
donation by the faculty)*

The Jerrold L. Walden Memorial Award

Kathleen Watson

*Certificate and check (\$100)*

The Moise Prize  
(For academic excellence, aptitude and  
interest in judicial and legal ethics)

Jonathan Rothschild

*\$200 from the Sutin firm; certificate*

Margaret Keiper Dailey Awards

Edward Chavez  
Freddie Romero

\$100

*Certificate and check (\$40 each)*

Dean's Awards

To be selected by the Dean  
(over)

*Certificate*

Prentice Hall award for Academic  
Excellence in Tax Courses

Gerald Dumas  
Barbera Stephenson

*Plaque*

For Outstanding Contribution to  
Scholarship by Members of the  
Third Year Class

Anne Goodman  
Marilyn O'Leary  
Debra Romero

*Book Award (CJS) and Certificate*

Medical-Legal Tort Scholar Award  
(Third Year student who has demonstrated  
interest and proficiency in medical-legal  
tort law)

John Cassell

*Certificate and a check (\$500 each) from a fund donated  
by Benjamin Horton*

DEAN'S AWARD

(Certificate)

Jean Ann Baines  
Kenneth Beal  
David Bell  
Paula Burnett  
Edward Chavez  
Gerard Dumas  
Theresa Gomez  
Kara Kellogg  
Peter Lindborg  
Evarardo Lopez  
Robin Otten  
Richard Quezada  
Sarah D. Smith  
John Thal  
Stephen Torres  
Joe Werntz

The Ebel/Northwestern Mutual Life  
Insurance Co. Estate Planning Scholarship  
(For interest and skill in estate planning)

Gerald Dumas  
Barbera Stephenson

*Prize equal to a one semester tuition scholarship;  
certificate*

A. H. McLeod Prize  
(For interest and skill in advocacy)

Larry Novins

*Prize equal to a one semester tuition scholarship;  
certificate*

The Frederick M. Hart Prize  
(For excellence in commercial law)

Tracy Sprouls

*Certificate and check (\$25)*

Honors in Clinical Law  
(For outstanding performance in the Clinical Programs)

Kay Carter  
Celia Castillo  
Gerald Dumas  
Barbara Koenig  
Kay Monaco  
Joanne Reuter  
Tanya Scott

*Certificate and notation on transcript*

"Pappy" Seed Award (presented by S.B.A.)

Doug Gard

BALSA

Jean Ann Baines

A.I.L.C.

Kevin Gover

MALSA

Joann Jaramillo  
Edward Chavez  
Joe Prieto  
Everardo Lopez