

UNM School of Law
Faculty Meeting
October 23, 1972
3:30 p.m., Conference Room

MINUTES

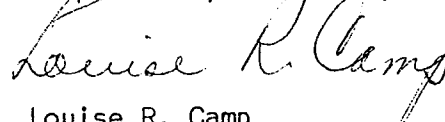
Present: Dean Hart; Associate Dean Desiderio; Assistant Dean Geer;
Professors Bingaman, Daniels, Ellis, Fink, Goldberg, Maxfield,
Muir, Parnall, Reynoso, Romero, Teitelbaum, Utton, Walden,
R. Walker, W. Walker.

Dean Hart presided, and attention was given to the following matters:

1. Minutes of the meeting of October 9, 1972, were approved.
2. Dean Hart announced that the exam schedule for Semester II might have to be expanded and dead week moved back.
3. Two students, Sandra Norman and Connie Borkenhagen, spoke concerning use of a place in which women law students and/or staff might meet. Professor Desiderio presented the Building Committee's report. The faculty approved it in principle with the stipulation that its provisions be implemented as soon as practicable, necessary changes to be made by the administration without faculty approval.
4. There was discussion of goals and objectives regarding recruitment of women and of minority group members for faculty positions. The policy statement presented by the committee was approved, with amendments, as attached. A motion to commend the committee passed unanimously.
5. Professor W. Walker was given permission to handle the administration of the Civil Procedure examination at other than the scheduled time, as requested by two students, in the manner he desires, provided the preparation of questions can be accomplished in time, and that grades of Credit, D, or F are to be given if the exam is taken other than at the regularly scheduled time.
6. The agenda item of student attendance at faculty meetings was deferred until the next meeting, when students will be invited to appear before the faculty to make statements.
7. The next faculty meeting will be held on Wednesday, November 8, at 3:30 p.m.

The meeting was adjourned.

Respectfully submitted,



Louise R. Camp
Secretary

The Building Committee recommends:

- a. That Room 110 be made available from 11:00 a.m. to 2:00 p.m.-- doing all things required to make it available--so that one-half of the room can be used by the staff and the other half can be made available for students' requests, pursuant to the second part of this recommendation.
- b. That any group of students be allowed to block schedule that portion of Room 110, provided for above, no more than twice a week. Students are to be given at least one week's notice that the room can be so scheduled.

Meeting October 16, 1972

Statement of the UNM Law Faculty
Regarding Its Equal Opportunity Hiring Policies

The faculty of the University of New Mexico School of Law reaffirms its commitment to providing access to the law teaching profession to women and the cultural minority groups of Blacks, Chicanos, Indians and Orientals. Equally important, the law school faculty recognizes that this commitment is consistent with and complementary to our goal of developing a pluralistic and culturally diverse faculty, which we believe is necessary to provide the highest quality legal education. Just as the law and the legal process are reflective of society in operation, the faculty must bring to its instruction those diverse cultures and viewpoints that are truly reflective of society.

In consideration of these goals and commitments, the law school faculty considers it desirable to set long-range, intermediate and immediate goals to assist us in formulating policy and to guide us in the selection of new faculty. It is imperative that these goals be recognized as models, not necessarily to be reached or adhered to in a rigid fashion, but rather to serve as standards by which we can formulate policy and measure our achievement.

LONG-RANGE GOALS: As a long-range goal, the law school faculty would like to see the composition of the faculty represent the ethnic, racial and sexual diversity of American society. Since this is a long-range goal, it is not appropriate to express its object point in terms of a specific year, but it should be recognized that the faculty is speaking in terms of, perhaps, twenty years. The faculty sets this goal in recognition of the fact that for centuries these groups have been the object of overt and covert discrimination, directly impeding their access to the profession and the fulfillment of their legitimate aspirations. Moreover, the faculty recognizes the law school's position in the community as a moral and intellectual example and hopes that the striving towards this goal will act as a stimulus to these groups' taking their rightful place in, and share of, the profession.

INTERMEDIATE GOALS: The law school faculty sets the following intermediate goals for the next five years:

First, the law school will continue and expand its recruitment efforts in those areas which will bring us into contact with women and cultural minority groups. It is only through such an active recruitment policy that the law school can provide these groups the opportunity to compete fully and fairly on genuinely equal terms. Further, in order to reach toward the long-range goal described above, the faculty hopes that of the faculty positions that become open during this period of time, we will be able to fill at least half with women and members of cultural minority groups.

IMMEDIATE GOALS: Due to the unsettled budgetary and curricula conditions, the faculty determines it impossible and undesirable to specify goals in terms of numbers or percentages of women or minority group members to be

hired for the immediate future. However, we recognize the necessity of immediate addition of women and cultural minority group members to the faculty. Further, in each hiring decision, the faculty will consider not only the assumptions underlying the above-stated long-term and intermediate goals, but also how that hiring decision will affect the achievement of those goals.

October 23, 1972

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PROCEDURES CONCERNING THE SELECTION OF
AND CHARGE TO THE REPRESENTATIVE
AND ALTERNATE TO THE
ASSOCIATION OF AMERICAN LAW SCHOOLS
HOUSE OF REPRESENTATIVES

1. A representative and an alternate to the American Association of Law Schools (AALS), House of Representatives shall be elected annually at a regular or special faculty meeting. The election shall be held as soon as possible after the beginning of the academic year.

2. The election of the representative and alternate shall be by preferential ballot. The person who receives the largest number of votes shall be the representative and the person with the second largest number of votes shall be the alternate.

3. Any person who may vote at faculty meetings is eligible to be elected as the representative or the alternate.

4. The names of all eligible persons who have been nominated for the position of representative shall be placed on the ballot. A person may be nominated by informing the dean on or before the day of the election that he wishes his name placed ^{rev} on the ballot or by having his name placed in nomination by a voting member of the faculty during a faculty meeting at which nominations are taken.

5. The dean shall file the credentials of the representative and the alternate with the Executive Director of the American Association of Law Schools after the election.

6. The representative shall represent the faculty on all matters at the annual and all special meetings of the AALS House of Representatives. When possible, the representative shall present any issue which is before or which will come before the House of Representatives to the faculty for instruction as to the position he is to take on the issue. If instructed, the representative shall abide by such instructions.

7. In the absence of the elected representative, the alternate shall represent the faculty at all meetings before the House of Representatives, and act in the same capacity as if he had been the elected representative.

ASSOCIATION OF AMERICAN LAW SCHOOLS

OFFICE OF THE EXECUTIVE DIRECTOR

EXECUTIVE COMMITTEE FOR 1972

September 29, 1972

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University of California School of Law, Los Angeles

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Duquesne University School of Law

A. KENNETH PYE

Duke University School of Law

EXECUTIVE DIRECTOR

MICHAEL H. CARDOZO
Suite 370, One Dupont Circle, N.W.
Washington, D. C. 20036
Area Code 202, 296-8851

MEMORANDUM

To: Deans of AALS Member Schools

From: Michael H. Cardozo

Subject: Selection of Members of House of Representatives

Sections 3-2 and 3-4 of Article 3 of the Bylaws of The Association of American Law Schools, Inc., as amended on December 30, 1971, read as follows:

Section 3-2. *House of Representatives.* The authority to conduct Association business at the annual meeting or special meetings is vested in a House of Representatives composed of one representative from each member school. The faculty of each member school shall select the individual who is to represent the school in the House of Representatives and an alternate Representative to serve in the absence of the regular representative. Faculty members of the member schools may attend the meetings of the House of Representatives and have the privileges of the floor, but voting will be restricted to the elected representatives.

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Section 3-4. *Quorum, Voting and Rules of Proceeding.* A quorum of the House of Representatives consists of representatives from a majority of the member schools. Each school has one vote, to be cast by the Representative duly selected under the provisions of Section 3-2 or, in his absence, by the duly selected alternative Representative. The House of Representatives is authorized to determine its rules of proceeding.

A Special Committee on Drafting Rules of Procedure for the House of Representatives has recommended, and the Executive Committee has approved, the

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following procedure concerning the accreditation of Members of the House of Representatives:

1. *Credentials.* The credentials of representatives of member schools in the House of Representatives must be filed with the Executive Director of the Association as much in advance of the annual meetings as possible. The credentials should include an alternate representative to serve in the absence of the regular representative. Credentials may take the form of a letter to the Executive Director from the Dean or Acting Dean of the member school. In the event of any dispute concerning the credentials of any representatives, the Accreditation Committee of the Association shall serve as the Credentials Committee.

The dean of each member school is urged to arrange for the selection of a regular representative and an alternate representative as soon as possible, and promptly thereafter to transmit the credentials of those selected to the Office of the Executive Director.

Attached hereto is a copy of the proposed "Rules of Procedure of the House of Representatives" as drafted by the Special Committee and approved by the Executive Committee for submission to the House of Representatives at the 1972 Annual Meeting. Any proposed changes or amendments to these rules will be circulated by the Executive Director to all the schools if received in the AALS Headquarters Office in time for such distribution. Accordingly, all faculties are urged to give consideration to these proposed rules at an early date, and to transmit any suggested amendments to the Office of the Executive Director as promptly as possible.

Attachment

Proposed
Rules of Procedure for House of Representatives
of
The Association of American Law Schools, Inc.

(Approved by Executive Committee for consideration by members, August, 1972.)

1. *Credentials.* The credentials of representatives of member schools in the House of Representatives must be filed with the Executive Director of the Association as much in advance of the annual meetings as possible. The credentials should include an alternate representative to serve in the absence of the regular representative. Credentials may take the form of a letter to the Executive Director from the Dean or Acting Dean of the member school. In the event of any dispute concerning the credentials of any representatives, the Accreditation Committee of the Association shall serve as the Credentials Committee.
2. *Attendance.* Meetings of the House of Representatives are open to members of the faculties of member schools and to invited guests.
3. *Seating.* An area shall be maintained at meetings of the House for the exclusive use of members of the House of Representatives.
4. *Presiding Officer.* The President of the Association shall preside at the meetings of the House. In the absence of the President, the President-elect of the Association shall preside. In the absence of both the President and the President-elect, the President's designee shall preside.
5. *Agenda.* The agenda for the annual meeting of the Association shall be prepared and presented by the Executive Committee for adoption by the House of Representatives at the beginning of the first business meeting of the Association.
6. *Privileges of the Floor.* (a) The privilege of the floor, without vote, may be extended to any person by a unanimous vote of the House of Representatives. The privilege of the floor shall also be extended to a member of any faculty of a member school. The presiding officer can recognize anyone subject to objection. (b) The chairman of any committee has the privilege of the floor, without a vote, and may speak or make a motion concerning a report of his committee on any matter within the jurisdiction of his committee. (c) If a minority report is filed in connection with a report with recommendations, one representative selected by the minority for that purpose may speak and offer a motion. (d) If the President approves, the Executive Director may address the House.

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7. *Resolutions or Main Motions.* Resolutions or main motions to be presented for consideration of the House of Representatives must be submitted in writing and received at the office of the Executive Director thirty days prior to the first business session of the annual meeting. When so submitted, such a main motion or resolution shall be placed on the agenda and promptly circularized to members of the House of Representatives. The thirty-day notice requirement may be suspended by a two-thirds vote of the House upon a demonstration of emergency.
8. *Reports.* Reports of Standing and Ad Hoc Committees must be presented in writing unless specific provision is made to the contrary.
9. *House Record and Summary.* The proceedings of the House of Representatives shall be recorded and a record of action taken shall be prepared by the Executive Director of the Association. As soon as practicable after the final business meeting, the record of action shall be sent to all member schools, the President, and members of the Executive Committee. A member of the House who believes that an error was made in that record must notify the Executive Director promptly. Action on a proposed correction shall be taken at the next session of the Executive Committee.
10. *Voice Vote.* Unless three or more representatives request a roll call vote, voting shall be by voice vote.
11. *Written Ballot.* If there is more than one nomination for an office of the Association, or if there are more nominations than the number of persons to be elected to the Executive Committee, the election must be by written ballot. The presiding officer shall appoint five members of the House to act as tellers. The tellers shall prepare, distribute, collect, and count the ballots.
12. *Quorum.* A quorum of the House of Representatives consists of representatives from a majority of the member schools.
13. *Parliamentary Authority.* The current edition of Roberts' Rules of Order governs the House of Representatives in parliamentary situations that are not covered by the constitution, the by-laws, or these rules of procedure.
14. *Amendments.* These rules of procedure may be amended by two-thirds vote of the members of the House of Representatives present, who may not be less than a majority of those who have responded to any roll call at that meeting of the House. Thirty days' notice of a proposed amendment stating the purpose of the amendment must be given to all representatives whose credentials have been filed with the Executive Director.
15. *Suspension of Rules.* These rules may be suspended at any time by a three-quarters vote, a quorum being present.