

Faculty Meeting Minutes
Tuesday, May 12, 2015

The meeting was called to order by Dean David Herring at 3:10 p.m.

Faculty: Grace Allison, Barbara Bergman, Sherri Burr, Barbara Creel, Scott England, David Herring, Scott Hughes, April Land, Jennifer Laws, Nathalie Martin, Serge Martinez, Jennifer Moore, Adrian Oglesby, Mary Pareja, Sergio Pareja, Gordon Rahn, Alex Ritchie, Leo Romero, Carol Suzuki, and Peter Winograd.

Staff: Raylene Weis, Krista Allen, Jeffery Dubinski-Neessen, Stephanie Grant, Heather Harrigan, William Jackson, John Newell

A motion was made by Prof. Leo Romero and seconded to approve the meeting minutes from the April 14, 2015, and when voted on passed unanimously.

Announcements:

- Dean Herring introduced John Newell, Director of the Judicial Education Center

Both of the following proposals from the Student Retention, Suspension, and Readmission Committee were presented in the form of Motions made and seconded.

Action Item – Attendance policy – Discussion took place on the proposed changes to the Attendance and Automatic Probation policies that were distributed prior to this meeting. The faculty voted to approve the proposed changes.

Action Item – Academic Retention, Suspension and Readmission Policy – Discussion took place on the proposed amendments that were distributed prior to this meeting. The Committee accepted a friendly amendment to the proposed amendments. The faculty then voted to approve the amendments (see attached).

A motion was made to adjourn at 3:50 p.m., was seconded and carried.

Policy on Academic Retention and Suspension

Maintenance of Grade Point Average

1. To be in good academic standing with the law school, a student must maintain a cumulative grade point average of 2.00 [or higher](#).
2. Any student whose cumulative grade point average falls below 2.00 shall either be placed on probation or suspended.

Automatic Probation

1. A student whose cumulative grade point average falls within the following range shall be placed on automatic probation without a need for committee action:

<u>Credit Hours Attempted</u>	<u>Cumulative Grade Point Average</u>
0 - 15	1.67 - 1.99

[It is the intent of the faculty that the number of credits under this section reflect the number of credits in the first semester of law school.](#) A student who is placed on automatic probation shall receive notice in writing from the Dean or the Dean's designee that he or she has been placed on academic probation.

2. No student whose grade point average falls below 2.00 after he or she has attempted more than 15 credit hours shall be placed on automatic probation under this section. Such student shall be suspended and must petition the Committee on Student Suspension, Retention, and Readmission (hereinafter "Committee") for relief from suspension in order to be granted probation.
3. However, if a full time student who would otherwise be suspended is enrolled in the summer, the student shall be permitted to remain enrolled, except for a student enrolled in the Clinical Law Programs. An initial determination regarding academic status for the upcoming fall semester will be made once spring semester grades are recorded, subject to reconsideration upon receipt of summer grades.
4. Each student on probation shall meet with the Director for Academic Success to develop a plan for academic success. The Director for Academic Success shall determine whether the plan is satisfactory, and the student must follow the plan. In addition, the Director for Academic Success must approve in writing the course schedule of each student on probation, and no changes may be made to that schedule without the written approval of the Director for Academic Success.
5. Any student placed on academic probation is not allowed to work or [participate in extra-curricular activities, including being serve in any leadership role in a student organization, including as an SBA officer or representative.](#)

5.

Suspension

1. Any student whose cumulative grade point average is below 2.00 and who does not qualify for automatic probation under the provisions, or who withdraws, or has been withdrawn by administrative action from law school, or fails to return for a new semester while on probation, shall be automatically suspended.

2. The Dean or the Dean's designee shall notify in writing any student who has been suspended. Such notice shall specify the student's right to petition for relief from suspension and shall contain a copy of this policy.
3. If, after receipt and consideration of a petition, the Committee grants relief from suspension to a suspended student, then the student shall be placed on academic probation until the student completes the next semester. If, after the completion of the next semester the student's cumulative grade point average is below 2.00, then the student shall again be automatically suspended.
4. Any student whose grade point average for the first semester is below 1.67, and who is considering petitioning for relief from suspension, must first consult with the Director for Academic Success. Any student who is later suspended is strongly encouraged to consult with the Director for Academic Success to develop a plan for academic success.

Academic Warning

1. Any student whose cumulative law school GPA falls within the range of between a 2.00 to and 2.25 will be placed on Academic Warning and will be notified by the Dean or the Dean's designee.
2. Students placed on Academic Warning will be encouraged to seek out support from the Office of Career and Student & Career Services and the Director for Academic Success in order to improve their academic standing.
- ~~2-3.~~ Should a student placed on Academic Warning subsequently be suspended, the Committee shall consider the student's willingness to seek the utilization of the services and support offered by the Office of Student & Career Services and the Director for Academic Success when reviewing a petition for relief from suspension.

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