

**UNM SCHOOL OF LAW
FACULTY MEETING**

Tuesday, August 23, 2011

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The meeting was called to order at 3:06 p.m.

Attendance: Grace Allison, George Bach, Marsha Baum, Reed Benson, Barbara Bergman, Barbara Blumenfeld, Sherri Burr, Jim Butler, Camille Carey, Barbara Creel, Chris Fritz, Eileen Gauna, Scott Hughes, Martina Kitzmueller, Pam Lambert, April Land, John Lavelle, Antoinette Sedillo Lopez, Nathalie Martin, José Martinez, Alfred Mathewson, Max Minzner, Harold Monteau, Jenny Moore, Carol Parker, Dave Sidhu, Quiche Suzuki, Kevin Washburn, Peter Winograd, Christine Zuni Cruz

Students: Julia Maccini

Staff/Sr. Admin: Sandra Bauman, Hannah Farrington, William Jackson, Susan Mitchell, Bonnie Stepleton, Curtis Vigil

I. Announcements

a. Dean Washburn:

- i. welcomed everyone back for the new school year and introduced the new full-time and visiting faculty members: Dave Sidhu, Max Minzner, George Bach, Harold Monteau, Martina Kitzmueller, Grace Allison and Jim Butler.
- ii. gave brief synopses of summer happenings on school premises (NA Plus, PLSI, Senator Udall's US Senate Field Hearing), around the state (Judicial Standards Commission, Judicial Conclave, District Court & Metro Court Judges Association, Judicial Nominating Commission meetings, meeting the new Mexican Consul, State Bar Annual Meeting, Sutin Group Lunch), and in Washington, DC.
- iii. described his telephone interactions with the class of 2013 as they concluded their first year, and shared some of their feedback.
- iv. announced the receipt of funding extensions for the Innocence and Justice Project (one year), DV/DWI Prosecution in Practice (two years), and PLSI (LSAC committed to five years at increased level).
- v. briefly explained the circumstances regarding the Native American Community Academy's leasing of the Center for Civic Values space in the building next door, and assured faculty that Law School administration is working on appropriate relationship and facilities parameters with NACA's administration.
- vi. shared the outcome of the e-mail Call for Vote granting emeritus status to Gloria Valencia-Weber and Mike Norwood, and notified faculty he plans to ask faculty to grant "automatic" emeritus status for retiring faculty at a future meeting. This will avoid the same circumstances when retirements occur after the last faculty meeting of a given school year.

- b. Curtis Vigil, the Law School's accountant, provided details and reminders of the protocols (both new and continuing) for obtaining reimbursements.
 - c. Emeritus Professor Peter Winograd provided details on a Wall Street Journal article that featured Chief Judge Judy Nakamura, as well as an update on support efforts for alum Brian Grayson.
- II. Faculty Appointments Committee Report - Professor Antoinette Sedillo Lopez
- a. Professor Sedillo Lopez provided a brief update on the Committee's work to date. She encouraged faculty members to actively recruit applicants. Questions regarding the recruitment process were invited, and a few were asked and fielded.
 - b. Potential full-time applicants were asked to leave, as Professor Sedillo Lopez turned the direction of the presentation towards exploration of a targeted hire, which was originally broached during the May 3, 2011, meeting.
 - i. She explained the reasons why neither the targeted-hire approach, nor reopening the search to which the candidate under potential consideration originally applied, were appropriate strategies.
 - ii. Main campus suggested, and very helpfully offered information about, a "sole source hire" method. Professor Sedillo Lopez is confident the potential candidate will be applying, and she may ask the faculty to consider that candidate utilizing the sole source process after further committee discussions. Depending on the timing of the candidate's application, this may be on the next faculty meeting agenda.
 - iii. Questions and discussion ensued, following which, the people who left prior to this topic were invited to rejoin the meeting.
- III. Approval of May 3, 2011, Meeting Minutes
- a. A motion was made and seconded to approve the minutes, as presented, from the last faculty meeting.
 - b. There was no further discussion, and the motion received unanimous approval by a show of hands.
- IV. Faculty Colloquia - Professor Sherri Burr
- a. Professor Burr distributed a schedule of this year's colloquia series, which included brief information about each presenter and his or her topic.
 - b. Professor Burr proceeded to provide additional information with regard to the schedule and presenters.
 - c. She asked faculty members to consider signing up to accompany presenters coming in from out of town to either dinner or breakfast.
- V. Admissions Report - Assistant Dean Susan Mitchell
- a. Assistant Dean Mitchell provided a statistical synopsis of this year's 1L class.
 - b. Questions, comments and discussion followed.
- VI. Facilities/Staff Reorganization Details - Associate Dean Carol Parker
- a. Associate Dean Parker provided background for the Law School's restructuring/reorganization for those new to the school.

- b. Facilities:
 - i. Associate Dean Parker detailed the three spaces allocated to the Law School (Bratton Hall, two floors of the “IPL” building, and a suite of offices at 1400 University), as well as the issues surrounding the Law School’s decision not to pursue occupation of the 1st floor of the IPL building at this point.
 - ii. She then provided brief updates regarding current, future and potential plans for the following areas:
 - 1. Venue
 - 2. Staff lounge
 - 3. Clinic
 - 4. Parking
 - 5. Library lighting
 - 6. Bike locker
 - 7. Nursing mothers’ station
- c. Staffing:
 - i. Associate Dean Parker then outlined current, future and potential plans regarding staffing needs and physical locations:
 - 1. Working with HR to evaluate faculty support staff grades/salaries
 - 2. Increasing personnel support within finance area
 - 3. Combining facilities responsibilities under one person - currently, Krista Allen
 - 4. Combining personnel actions under one person - currently, Krista Allen
 - 5. Combining all finance and contracts and grants responsibilities under one person - still evaluating which individual is most appropriate
 - 6. Combining advancement/development/alumni relations/outreach events under one person - Hannah Farrington
 - 7. Relocating:
 - a. Innocence & Justice Project to lower level of IPL building
 - b. Finance team to offices on 2404/2405 hallway
 - c. Advancement team to administrative suite
 - ii. Associate Dean Parker assured faculty that the hire of an additional temporary faculty support person is in the works, as well as moving all reception duties out of the realm of faculty support; the receptionist position will be posted shortly.

VII. Order of the Coif Nominations - Assistant Dean William Jackson

- a. Students and non-members were excused.
- b. Assistant Dean Jackson distributed the list of student nominees based on final grade point averages.
- c. A motion was made and seconded to approve the list.
- d. There was no further discussion, and the motion received unanimous approval by a show of hands.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Sandra Bauman

Administrative Assistant to the Dean