

**UNM SCHOOL OF LAW
FACULTY MEETING**

Tuesday, April 24, 2012

The meeting was called to order at 3:11 p.m.

Attendance

Faculty: George Bach, Marsha Baum, Reed Benson, Sherri Burr, Camille Carey, Pam Lambert, April Land, Nathalie Martin, José Martinez, Alfred Mathewson, Max Minzner, Jenny Moore, Mike Norwood, Carol Parker, Rob Schwartz, Dave Sidhu, Carol Suzuki, Kevin Washburn, Christine Zuni Cruz

Students: Brian Moore, Jesse Allen

Sr. Staff/Staff: Sandra Bauman, Hannah Farrington, Heather Harrigan, William Jackson, Susan Mitchell, Bonnie Stepleton

I. Announcements

- a. Dean Washburn asked any faculty interested in being nominated for AALS committees to let him know. (AALS call for recommendations for members to the following committees: Academic Freedom and Tenure; Clinical Legal Education; Curriculum Issues; the *Journal of Legal Education* Editorial Board; Libraries and Technology; Membership Review; Professional Development; Recruitment and Retention of Minority Law Teachers and Students; Research; and Sections and Annual Meeting. Members will serve a three-year term, beginning January 2013.)
- b. Dean Washburn reminded faculty that annual review meetings will be scheduled by Sandra Bauman.
- c. Dean Washburn provided brief details of the May 12th commencement ceremonies, and asked anyone interested in volunteering for hooding and/or name reading to contact Assistant Dean Bonnie Stepleton.
- d. Dean Washburn, with a nod to Dean Parker's planning and budgeting skills, announced that higher travel allotments for next year will likely be available to faculty.
- e. Professor Sherri Burr announced she is still looking to fill presenter slots for the May 11th Honors and Awards Ceremony, and detailed a few additional awards which have become funded since the last faculty meeting.
- f. Dean Washburn announced the creation of an ad hoc committee on venue improvements, and asked for volunteers.

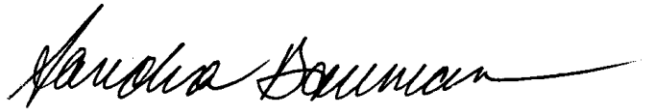
II. Approval of April 10, 2012, Faculty Meeting Minutes

- a. A motion was made and seconded to approve the minutes, as presented, from the last faculty meeting.
- b. There was no further discussion and the motion received unanimous approval.

- III. Admissions Update - Assistant Dean Susan Mitchell
 - a. Assistant Dean Mitchell provided the most current information regarding the admission of the class of 2015.
 - b. Her presentation was followed by a brief period of conversation.
- IV. Student Appointments to Faculty Committees - Dean Kevin Washburn
 - a. Dean Washburn provided background for this topic, and referred faculty to memo prepared by the SBA and previously distributed via e-mail (Appendix 1). Dean Washburn would like faculty input and approval prior to ratifying the request.
 - b. A period of questions and conversation proceeded.
 - c. Based on the discussion, Dean Washburn decided to ratify the recommendation, but provide additional comments and offer guidance to the incoming SBA president with regard to various points made by faculty.
- V. Facilities Update - Associate Dean Carol Parker
 - a. Utilizing a PowerPoint presentation, Dean Parker detailed proposals for remodeling the Venue and the Old Faculty Lounge/lower triangle, both during a future yet-to-be-determined timeframe.
 - b. These proposals are suggestions only, and Dean Parker reiterated Dean Washburn's call for volunteers to populate the ad hoc committee on the Venue. She also strongly encouraged increased faculty interaction with the designers/architect for the Old Faculty Lounge space during the next fiscal year.
 - c. Discussion and questions ensued throughout.
- VI. Proposed C100 Policy - Associate Dean Carol Parker
 - a. Dean Parker distributed various pages of information for faculty's review, as she proceeded to explain the UNM Faculty Handbook policy on faculty workload reporting. She informed faculty that such reporting is required every semester by Main Campus, and briefly described how the Law School has been doing so to date.
 - b. This information presentation was meant to allow faculty to understand the recommendation that will be brought to them for a vote at the May meeting by the Ad Hoc Committee on Development of Research and Scholarly Productivity Metrics, which has been working to develop a standard measurement methodology for the Law School in one of the areas involved in the calculation of faculty workload - per University mandate.
 - c. During and following Dean Parker's presentation, the faculty engaged in a great deal of discussion, asking questions and seeking clarification.
- VII. Professor José Martinez Emeritus Status - Dean Kevin Washburn
 - a. Dean Washburn reminded faculty of the University's policy with regard to granting retiring professors emeritus status.
 - b. A motion was made and seconded to grant Professor José Martinez emeritus status upon his retirement at the end of this school year.
 - c. There was no discussion, and upon the calling of the question, the motion passed with twelve in favor, none opposed, and one abstention (in honor of Professor Martinez).

The meeting was adjourned at 4:58 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sandra Bauman", with a long, sweeping horizontal line extending to the right.

Sandra Bauman
Administrative Assistant to the Dean

Appendix 1

Student Appointments to the Deans Committees

Students play an important role in shaping the culture in the law school. Historically, students have served committees the Dean has created to address issues around the law school. Students serve on these committees by virtue of an SBA presidential appointment, an election, or because of the student's involvement a specific student group.

To clarify and memorialize such appointments, the SBA hereby adopts this policy and requests the Dean ratify this policy. The SBA will post this policy on its website and request that the Dean retain a copy for his records.

1. **Standing Committees.** Taking into account the size and charge of the Dean's standing Committees, student representatives shall be chosen in the following manner unless otherwise required by the Dean.
 - a. **Committees with Three Student Representatives.** The SBA President shall appoint no more than three students, preferably one student from each class, to the following committees or successor committees:
 - i. Assessment and Teaching Committee
 - ii. Building and Safety Committee
 - iii. Curriculum Committee
 - iv. Student Affairs Committee
 - b. **Committees with Two Student Representatives.** The SBA President shall appoint no more than two students, preferably from different classes, to the following committees or successor committees:
 - i. Academic Support Committee
 - ii. Art Committee
 - iii. Clerkship Committee
 - iv. International Programs Committee
 - v. Pipeline Committee
 - vi. Retention, Suspension and Readmission Committee
 - c. **Students Appointed to Committees with a Specific Interest.** The SBA President shall appoint students to the following committees or successor committees by virtue of their status within a student organization:
 - i. **Indian Law Committee.** The Native American Law Student Association (NALSA) shall submit to the SBA President the names of three students to serve on the Indian Law Committee. The SBA President shall provide the names of these students to the Dean for appointment.
 - ii. **Natural Resources Committee.** The SBA President shall appoint the Editor in Chief of the Natural Resources Journal (NRJ) and the President of the Environmental Law Society (ELS) to serve on this committee. In the event there are two Editors in Chief of the NRJ or co-presidents of ELS, the organizations shall identify one student from each position to serve for the school year.
 - d. **Elected Students.** The following student representatives shall be elected by the student body pursuant to the SBA Constitution:
 - i. Admissions and Financial Aid Committees
 - ii. Faculty Appointments Committee

2. **Ad Hoc Committees and Additional Standing Committees.**
 - a. **Appointments Based on the Size of the Committee.** Taking into account the charge and size of an ad hoc committee or an additional standing committee, the SBA President, at the request of the Dean, shall appoint students to such committees.
 - i. If the committee has seven (7) or more participants, the SBA encourages the Dean to allow the SBA President to appoint at least three (3) students to that committee.
 - ii. If the committee has fewer than seven (7) other participants, the SBA encourages the Dean to allow the SBA President to appoint two (2) students to that committee.
 - b. **Appointments based on the Charge of the Committee.** These guidelines above should not prohibit the Dean and the SBA President from agreeing to appoint more or fewer students depending on the charge of the committee.
 - c. **Additional Committees with a Specific Interest.** When the Dean creates a committee where a group of students would have a particular interest in that committee's actions, the SBA President should consult with the leaders of those interest groups and should appoint students accordingly.
3. **Committees without Student Representatives.** The following, by virtue of the charge of the committee, shall not have a student representative, unless requested to do so by the Dean.
 - a. Honors and Awards Committee
 - b. Recognition and Rewards Committee
 - c. Retention, Promotion & Tenure Committee
 - d. Staff Advisory Committee

Approved by the SBA Board – March 29, 2012

Ratified by the Dean – [DATE]