

FACULTY MEETING AGENDA

Tuesday, August 24, 2010

1. Approval of May 11, 2010 Minutes
2. Announcements
3. Budget Update/Discussion – Kevin Washburn
4. Admissions Report – Susan Mitchell
5. Committee Assignments – Kevin Washburn
6. Faculty Appointments Report – Liz Rapaport
7. Order of the Coif Nominations – William Jackson

**UNM SCHOOL OF LAW
FACULTY MEETING**

Tuesday, August 24, 2010

The meeting was called to order at 3:10 p.m.

Attendance: Megan Argo, Marsha Baum, Reed Benson, Barbara Bergman, Barbara Blumenfeld, Michael Browde, Sherri Burr, Jim Butler, Camille Carey, Barbara Creel, Eileen Gauna, Laura Gómez, Marquita Harnett, Steven Homer, April Land, John LaVelle, Nathalie Martin, José Martinez, David Myers, Mike Norwood, Daniel Ortega, Sergio Pareja, Carol Parker, Liz Rapaport, Leo Romero, Carol Suzuki, Kevin Washburn, Peter Winograd

Staff/Sr. Admin: Sandra Bauman, William Jackson, Peggy Lovato, Susan Mitchell

I. Approval of May 11, 2010 Faculty Minutes

- a. A motion was made and seconded to approve the minutes as presented.
- b. The motion carried unanimously upon a vote by the faculty.

II. Announcements

- a. Dean Kevin Washburn:
 - i. Presented a 5-year UNM service pin to Professor Laura Gómez.
 - ii. Announced the Completion of lower level carpeting and renovation.
 - iii. Announced the Completion of 2404 renovation expected by January 2011.
 - iv. Reported receiving overall positive feedback from his calls to all completing first-year students.
 - v. Described the various happenings, academic and otherwise, at the Law School during Summer 2010.
 - vi. Expressed gratitude to LRRW and Library Research professors for their work on the writing curriculum, now in place.
 - vii. Briefly described work and suggestion of UNM Program Consolidation task force on which he is serving.
- b. Professor Emeritus Leo Romero asked Dean Washburn to describe the Tribal Law & Order Act, the Presidential signing of which the dean was invited to attend. Dean Washburn briefly complied with Professor Romero's request.
- c. Associate Dean Mike Norwood introduced visiting professor Jim Butler.
- d. Professor Emeritus Peter Winograd:
 - i. Briefly described the American Airlines Business ExtrAA program.
 - ii. After acknowledging the ABQ Journal article stemming from Professor Nathalie Martin's Albuquerque Bar Association presentation about the Tax Clinic, strongly encouraged and solicited other faculty members to both attend and consider presenting at the monthly Albuquerque Bar Association luncheons and CLEs.
- e. Associate Dean Carol Parker briefly reported on the Building Committee's policy revisions, indicating the policy in its entirety is available online.

- III. Admissions Report – Assistant Dean of Admissions and Financial Aid, Susan Mitchell
 - a. Dean Mitchell verbally provided various statistics on the incoming (1L) class.
 - b. She thanked the Admissions Committee and those involved with the orientation program, and reported positive feedback on the new totally electronic application/admissions process.
 - c. A period of questions, comments and discussion followed her presentation.

- IV. Committee Assignments – Dean Kevin Washburn
 - a. Dean Washburn referred faculty to the e-mail sent out prior to this meeting for committee assignment details.
 - b. Questions were invited and some discussion ensued.

- V. Faculty Appointments Committee Report – Professor Liz Rapaport
 - a. Professor Rapaport provided a short report on the committee’s activities to date.
 - b. The first four on-campus applicant interviews are set:
 - i. September 9th: Jim Kelly, Bus./Tax Clinic
 - ii. September 13th: Joel Samuel, Civ. Pro.
 - iii. September 16th: Sam Jordan, Civ. Pro.
 - iv. September 23rd: Max Minzner, Civ. Pro.
 - c. Dean Washburn announced, that at the next meeting (9/14), he would be asking the faculty to vote on the question of reauthorizing the 2009 offer made to hire Rebecca Tsosie.
 - i. He provided some background for his request and asked all questions regarding this be directed to him.
 - ii. Professor Rapaport indicated the Faculty Appointments Committee supports re-extending an offer to Professor Tsosie.
 - iii. Dean Washburn confirmed that making this hire will not affect the original faculty decision to make three faculty hires this year, but would be in addition.
 - iv. Discussion on this topic continued for a short period of time.

- VI. Order of the Coif Nominations – Assistant Dean of Registration, William Jackson
 - a. Dean Jackson distributed the list of graduating students being nominated for membership, and explained the criteria.
 - b. Dean Mike Norwood moved, in a friendly amendment, that any member of the UNM School of Law school not already a member be included as well.
 - c. Separate rounds of voting on both the list of students and Dean Norwood’s amendment resulted in unanimous approval for each.

- VII. Budget Update/Discussion – Dean Kevin Washburn
 - a. Dean Washburn announced that the state mandated budget reductions mean a \$300K cut in this year’s Law School budget, and a projected \$380K to next year’s. These reductions will be permanent moving forward (i.e., “structural”).
 - b. He proceeded to describe ways in which this year’s cuts can be absorbed, and potential means to addressing the cuts in the long term. While the cuts can be managed in the short term largely with salary savings from faculty vacancies, significant sacrifice will likely be felt in future years.

- c. Main campus administration is looking for faculty input, and a well-defined ongoing plan as to how these reductions will be implemented. While such a plan is artificial at a time when the cuts can be absorbed through faculty vacancy salary savings, we must plan for the future when all faculty lines are full.
- d. Dean Washburn asked faculty to provide feedback and ideas for his interaction with the Provost in this area. In sum, the dean sought feedback on how such cuts should be apportioned between faculty summer research grants and travel allowances, discretionary scholarship funding, and support to student organizations.
- e. Questions, comments and discussion ensued.

The meeting was adjourned at 4:28 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sandra Bauman", with a long, sweeping horizontal flourish extending to the right.

Sandra Bauman
Administrative Assistant to the Dean

Book Reviews
THURSDAY - CHATS -

Tell NANCY about Peter

- Faculty MTG - 8/24/16 - -
- Parking - 2nd year conversation - very positive
- PL St. - very successful -
- New writing curriculum -
- 8 N.A. in first year - 6 1st year students
- OBAMA SIGNING - criminal justice Indian Court
- The concept of engaged scholarship -
- Task force on Scholarship - find to better
- feedback - Law School in good shape - faculty
- SENATE HAS TO VOTE ON any program to be eliminated -

no one asked about 60/60

- Norwood - Jim Butler Business & Tax Clinic →
- Card - The Law School space use -
- 1181 apps - 240 admits - 116 entered 40% minority
- younger class - - Non-credit \$9,000
- SUSAN Mitchell

Appointments Committee - 3 positions filling out the slots fairly quickly - moving quickly -

Reauthored Tu given to Rebecca Sosa - Long discussion on this

LEGAL SERVICES Corporation

Summer based grants

Budget - ~300,000 from HHS + \$380,000

all discretionary money - structural deficit - not rolling - - you cannot get rid of faculty line

MINZNER chair / Hart chair -

Cut Acquisitions -



UNM

SCHOOL of LAW
OFFICE OF THE DEAN

MEMORANDUM

August 24, 2010

TO: Faculty, Staff, Students
FROM: Kevin Washburn, Dean
RE: 2010-11 Faculty Committees and Charges

ACADEMIC SUPPORT COMMITTEE

Blumenfeld, Barbara, Chair
Carey, Camille
Hemmens, Ann
Mitchell, Susan
Mathewson, Alfred
Montoya, Margaret
Strike, Theresa
Stepleton, Bonnie

CHARGE: Provide faculty guidance and support to the Student Services office in the area of academic support, including: serve as liaison between the Student Services office and faculty; and provide programming and training to improve the academic support skills of faculty and staff.

COMMITTEE ON LAW REVIEWS AND JOURNALS

Parker, Carol, Chair
Browde, Michael
Benson, Reed
Fritz, Chris
Gomez, Laura
Homer, Steve
Kelly, Susan
Norwood, Mike

CHARGE: Guide the reorganization of the law review administrative structure in light of budgetary demands and the curricular purpose of the law review. Evaluate the number of credit hours given for student participation on law reviews.

AD HOC COMMITTEE TO REVIEW DISCIPLINARY PROCEDURES AND THE STUDENT HONOR CODE

Bell, Kimberly (University Counsel's Office)
Barbara Bergman, Chair
Creel, Barbara
Hale, Corinne
Jackson, William
Martinez, Jose
Mitchell, Susan
Odegard, David
Stepleton, Bonnie
Sophia Lane

CHARGE: Review law school disciplinary procedures and recommend changes to the processes, especially in light of the requirement of certification of fitness to practice required by the Board of bar Examiners.

ADMISSIONS & FINANCIAL AID COMMITTEE

Baum, Marsha
Mathewson, Alfred
Mitchell, Susan
Valencia-Weber, Gloria

CHARGE: Admit the class of 2013.

ART COMMITTEE

Burr, Sherri
Bushnell, Darcy
Flinkman, Robert
Homer, Steven K.
Parker, Carol, Chair
Romero, Diego
Schwartz, Rob

CHARGE: Identify art works to decorate the SOL.

ASSESSMENT AND TEACHING COMMITTEE

Marsha Baum
Sedillo Lopez, Antoinette
Mike Norwood

CHARGE: Create and manage a professional development program for faculty to improve our teaching and to promote teaching innovation, including a review of our current means of assessing student performance.

BUILDING AND SAFETY COMMITTEE

Grant, Stephanie
Parker, Carol
Schwartz, Rob (Spring)
Winograd, Peter, Chair
2 Students (elected by students)
Allen, Krista
Johnson, Cyndi

CHARGE: Provide a liaison to facilities administrators concerning building and safety issues; make policy recommendations with respect to building use and personal safety after regular business hours, and address student concerns related to expansion of building access; review existing policies on use of rooms by outside groups.

CLERKSHIP COMMITTEE

Feldman, John
Browde, Michael
Gerding, Erik (Spring)
Schwartz, Rob (Spring)

Charge: Develop a strategy to educate students about judicial clerkships and assist them in obtaining those clerkships; developing any infrastructure that might improve our efforts in this area.

CURRICULUM COMMITTEE

Moore, Jenny
Homer, Steven K., Chair
Hughes, Scott
Mike Norwood
Nathalie Martin
Barbara Bergman

CHARGE: Take up issues concerning curriculum as they arise. Review new course proposals as they arise.

DEVELOPMENT ADVISORY COMMITTEE

Winograd, Peter

CHARGE: Serve as an advisory committee for the Development Director and Dean and serve as a resource on possible prospects from our alumni.

Director of Natural Resources Program

Reed Benson

Director of Economic Development Program

Martin, Nathalie

Director of Indian Law Program

John LaVelle

FACULTY APPOINTMENTS COMMITTEE

Browde, Michael
Carey, Camille
Gauna, Eileen
Gomez, Laura
Martin, Nathalie
Pareja, Sergio
Rapaport, Liz, Chair

CHARGE: Execute the hiring plan developed in the previous year and prepare for the following year's hiring.

COLLOQUIUM COORDINATOR

Erik Gerding (spring only; none in the fall)

CHARGE: Develop a periodic forum for presentation and discussion of faculty scholarship, including members of our own faculty and guests from other schools.

HONORS AND AWARDS COMMITTEE

Barbara Blumenfeld
Burr, Sherri
Gauna, Eileen
Gerding, Erik
Land, April, Chair
Jackson, William
Sedillo Lopez, Antoinette
Winograd, Peter

CHARGE: Review existing Honors and Awards and determine whether they correctly represent the subject and number that the faculty would like to give. Determine the honors and awards for the May 2011 ceremony for recommendation to the faculty.

INDIAN LAW COMMITTEE

Creel, Barbara
LaVelle, John, Chair
Padilla, Helen
Thomas, Sherri
Valencia-Weber, Gloria (Spring)
Student Rep (*IL?*)

CHARGE: Advise the Indian Law Program Director and the Dean concerning issues that arise related to Native American students and the study of Indian law, with special emphasis on recruitment of new students, and pipeline program. Develop an Advisory Board for the Indian Law Program.

INTERNATIONAL PROGRAMS COMMITTEE

Burr, Sherri
Lobato, Melissa
Moore, Jenny
Ortega, Daniel
Parnall, Ted
Pareja, Sergio
Sedillo Lopez, Antoinette, Chair
2 Students

CHARGE: Serve as advisor to International Program Director and Dean concerning issues that arise related to international students or studies.

LAW REVIEW ADVISOR

Browde, Michael

NATURAL RESOURCES COMMITTEE

Benson, Reed, Chair
Bushnell, Darcy
Cohen, Eileen
Fort, Denise
Gauna, Eileen
Kelly, Susan
LaVelle, John

CHARGE: Serve as advisor to Dean concerning issues that arise related to natural resources studies.

NATURAL RESOURCES JOURNAL ADVISOR

Benson, Reed

PIPELINE COMMITTEE

Campos, Tanya
Homer, Steven
Montoya Margaret, Chair
Montoya-Boyer, Diana (*UNM Enrollment Mgt. Office*)
Ortega, Daniel
Padilla, Helen
Thomas, Sherri
Student

CHARGE: Organize the several activities pursued by law faculty and students in the area of college and law school preparation to design a coherent program and set goals. Educate the members of the law school community and external audiences about our program and the importance of preparing students for higher education and professional education in New Mexico. Work collaboratively with other units on campus engaged in pipeline activities.

RECOGNITION AND REWARDS COMMITTEE

(Staff Appointed)

RETENTION, PROMOTION & TENURE COMMITTEE

Mathewson, Alfred, Chair
Antoinette Sedillo-Lopez

CHARGE: Coordinate with the Appointments Committee regarding lateral hires.

RETENTION, SUSPENSION, AND READMISSION COMMITTEE

Ellis, Jim
Gonzalez, Dick
Hughes, Scott
Jackson, William
Land, April, Chair
LaVelle, John
Mitchell, Susan
2 Students

CHARGE: Handle matters under the jurisdiction of the committee as they arise.

STAFF ADVISORY COMMITTEE

(Staff Appointed)

STUDENT AFFAIRS COMMITTEE

Argo, Megan, Chair
Feldman, John
Pareja, Sergio
Moore, Jenny
Schwartz, Rob (Spring)
Stepleton, Bonnie
Suzuki, Carol
3 Students

CHARGE: Review and make any recommendations regarding student life and community-building at the law school. (Handle Solomon Amendment amelioration activities, in cooperation with the Career and Student Services Office.) Handle student issues as they arise.

TRIBAL LAW JOURNAL EDITOR

Christine Zuni Cruz/Barbara Creel/Margaret Montoya