

FACULTY MEETING AGENDA

Tuesday, May 3, 2011

1. Announcements
2. Approval of April 19th Meeting Minutes
3. Commencement - Dean Kevin Washburn
4. Building & Safety Committee - Prof. Emeritus Peter Winograd
5. Orientation - Asst. Dean Bonnie Stepleton
6. Admissions - Asst. Dean Susan Mitchell
7. Budget - Dean Kevin Washburn
8. Faculty Appointments - Professor Antoinette Sedillo Lopez

**UNM SCHOOL OF LAW
FACULTY MEETING**

Tuesday, May 3, 2011

The meeting was called to order at 2:37 p.m.

Attendance: Marsha Baum, Reed Benson, Barbara Bergman, Sherri Burr, Camille Carey, Barbara Creel, Jim Ellis, Eileen Gauna, Laura Gómez, Jacquie Hand, Ann Hemmens, Scott Hughes, April Land, John LaVelle, Antoinette Sedillo Lopez, Nathalie Martin, José Martinez, Alfred Mathewson, Jenny Moore, Mike Norwood, Daniel Ortega, Carol Parker, Leo Romero, Rob Schwartz, Gloria Valencia-Weber, Kevin Washburn, Peter Winograd Christine Zuni Cruz

Students: Julia Maccini

Staff/Sr. Admin: Sandra Bauman, Hannah Farrington, Susan Mitchell, Bonnie Stepleton

- I. Building and Safety Committee - Professor Emeritus Peter Winograd
 - a. Professor Winograd provided a brief description of the committee's yearly activities, including details on:
 - i. Bicycle security,
 - ii. Nursing mothers' room location for next school year, and
 - iii. Evening/weekend building security coverage.
 - b. He also identified the following items for future committee attention:
 - i. Energy conservation identification,
 - ii. Emergency evacuation plan development,
 - iii. Emergency phone/text tree, and
 - iv. Improving onsite food offerings and venue.
- II. Approval of April 19th Faculty Meeting Minutes - Dean Kevin Washburn
 - a. A motion was made and seconded to approve the minutes, as presented, from the April 19th faculty meeting.
 - b. There was no further discussion, and the motion received unanimous approval by a show of hands.
- III. Commencement - Dean Kevin Washburn
 - a. Dean Washburn provided details regarding Justice Elena Kagan's presence, as well as a brief description of the Saturday schedule of events.
 - b. Assistant Dean Bonnie Stepleton outlined scheduling details specific to faculty members, reminding everyone that a ticket would be needed for entry to the building - and handed out said tickets.
 - c. Dean Washburn again requested volunteers to hood and read names during the ceremony.
 - d. Questions and discussion ensued throughout.

- IV. Orientation 2011 - Assistant Dean Bonnie Stepleton
 - a. Dean Stepleton provided the dates (August 17 - 19) and general details for First Year Student Orientation, and encouraged faculty members to join students for lunch on the first day, as well as for dinner on Thursday the 18th.
 - b. She asked 1L teachers to let her know if anyone had any special needs or requests in regard to scheduling their first class.

- V. Admissions Update - Assistant Dean Susan Mitchell
 - a. Dean Mitchell provided an overview of the current admissions status, including statistical details.
 - b. Questions and discussion ensued, following which Dean Washburn thanked this year's committee for its hard work.

- VI. Budget Update - Dean Kevin Washburn
 - a. Dean Washburn presented an overview of the 2011-12 budget passed by UNM Regents, and detailed its impact on the Law School. He also noted that, due to unexpected faculty vacancies, which the Appointments Committee hopes to fill for the following year, the Law School has one-time "breathing room."
 - b. He praised and detailed Sr. Director of Development Hannah Farrington's fundraising efforts. The development of long-term funding will become a key focus.
 - c. In response to questions and discussion, Associate Dean Parker provided additional details regarding actual funding numbers and possible uses for the current one-time available money. Conversation continued briefly.

- VII. Faculty Appointments - Professor Antoinette Sedillo Lopez
 - a. Professor Lopez reviewed the committee's charge and referred faculty to notes provided via e-mail prior to the meeting.
 - b. The committee's recommendation is that Dean Washburn seek approval to fill four (4) positions during the upcoming fiscal year:
 - i. Hire up to two people for the clinic;
 - ii. Hire one person specifically for Business Law;
 - iii. Hire the best candidate out of a pool generated by a "kitchen sink" advertisement listing the Law School's pressing needs in other areas.
 - c. The committee also asked faculty to discuss a potential targeted hire. Although the committee was not unanimously agreed on this hiring strategy, committee members wanted to offer the entire faculty the opportunity to discuss this option.
 - d. Questions and discussion were then invited, and ensued.
 - e. A motion was made and seconded with regard to the target hire proposed by the committee.
 - i. Discussion continued.
 - ii. Dean Washburn suggested the committee take more time during the summer to look at this option, and gather additional information for the faculty to have a more informed discussion and vote on this motion.
 - iii. A friendly amendment to table this topic for later, more informed discussion and vote was made and accepted by those who made the initial motion and second.

- f. The question to approve the committee's recommendation (point b) was called and seconded.
 - i. After additional discussion a friendly amendment was made and accepted by the committee to conduct a search and hire two (2) clinicians, one (1) Indian Law, one (1) Business Law, and one (1) best candidate from the pool generated by the "kitchen sink" ad.
 - ii. Upon a vote by show of hands the amended motion passed with no one abstaining or opposed.

The meeting was adjourned at 4:57 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sandra Bauman", with a long, sweeping horizontal line extending to the right.

Sandra Bauman
Administrative Assistant to the Dean