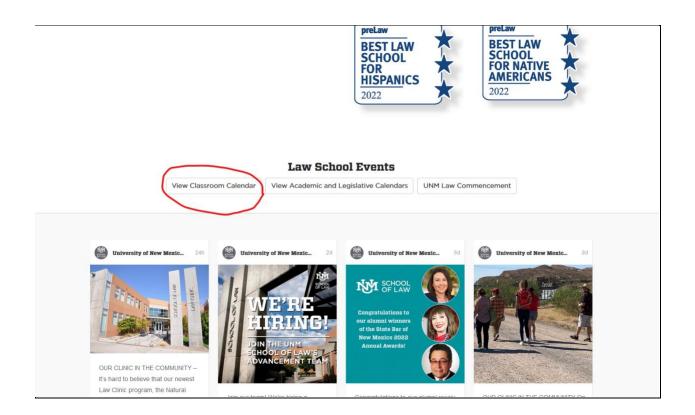
## **<u>Student Organizations</u> How to Reserve a Room**

### Check date, time and room availability from law school main page middle of the page:

https://lawschool.unm.edu/index.html



# Scroll through the dates to check to see if there are any conflicts

For example, the date this tip sheet was created, there are two things happening at noon on Monday August 22<sup>nd.</sup> Externship class in room 2416 and Study Hall and Drop in Tutoring in room 2402.

Consider carefully whether to schedule over another event or class. Some events may be negotiable in terms of rescheduling so it is encouraged for everyone to reach out and confer with each other.

#### **MATEMS** Law School

							DAILY LIST	WEEKLY LIS
			Sun Monday, August 22nd 20	022 Tue >				
START TIME	END TIME	TIME ZONE	EVENT NAME		LOCATION	CUSTOMER		
8:00 AM	5:00 PM	MT	Law Classes Begin - Registrar		Law School - Law School To Be Announced	Law School		
9:00 AM	10:15 AM	MT	ADVANCED CRIMINAL LAW -GOMEZ		Law School - Law School Room 3402	Law School		
9:00 AM	10:15 AM	MT	CONSTITUTIONAL RIGHTS- VILLA		Law School - Law School Room 2402	Law School		
9:00 AM	10:15 AM	MT	WILLS AND TRUSTS -GONZALEZ		Law School - Law School Room 2401	Law School		
10:00 AM	11:50 AM	MT	APPLIED LEGAL RESEARCH -LONGA		Law School - Law School Room 2403	Law School		
10:30 AM	11:20 AM	MT	EVIDENCE & TRIAL PRACTICE -BACH		Law School - Law School Room 2401	Law School		
10:30 AM	11:45 AM	MT	NATURAL RESOURCES IN INDIAN COUNTRY -LAVELLE		Law School - Law School Room 3406	Law School		
10:30 AM	11:45 AM	MT	CHLD & FAMILY JUSTICE CLINIC -STEADMAN		Law School - Law School Room 2503	Law School		
10:30 AM	11:45 AM	MT	COMMUNITY LAWYERING CLINIC		Law School - Law School Room 2531	Law School		
10:30 AM	11:45 AM	MT	ECONOMIC JUSTICE CLINIC -FREEDMAN		Law School - Law School Room 2504	Law School		
10:30 AM	11:45 AM	MT	NATURAL RESOURCES & ENVIRONMENTAL LAW CLINIC -PADILLA		Law School - Law School Room 2533	Law School		
10:30 AM	11:45 AM	MT	SOUTHWEST INDIAN LAW CLINIC -WINDER		Law School - Law School Room 3410	Law School		
10:30 AM	11:45 AM	MT	COMBINED CLINIC GROUP MEETING -MARTINEZ		Law School - Law School Room 2406	Law School		
11:00 AM	11:50 AM	MT	TORTS -GIPSON RANKIN		Law School - Law School Room 2404	Law School		
11:00 AM	11:50 AM	MT	TORTS -STOUT		Law School - Law School Room 2402	Law School		
11:00 AM	11:50 AM	MT	TORTS -SUZUKI		Law School - Law School Room 2405	Law School		
12:00 PM	12:50 PM	MT	Study Hall & Drop-In Tutoring		Law School - Law School Room 2402	Law School		
12:00 PM	12:50 PM	MT	Externship Seminar-Eckert		Law School - Law School Room 3416	Law School		
1:00 PM	2:15 PM	MT	CRIMINAL LAW -AHRANJANI		Law School - Law School Room 2402	Law School		
1:00 PM	2:15 PM	MT	CRIMINAL LAW -ENGLAND		Law School - Law School Room 2405	Law School		
1:00 PM	2:15 PM	MT	CRIMINAL LAW -GOMEZ		Law School - Law School Room 2406	Law School		
1-00 PM	2-15 PM	MT	FTHICS .GONI7ALES.7AMORA		Law School - Law School Room 2/01	Law School		

# Once You Have Your Date: Make request from law school main page lower right hand corner:

mental law ranking in the News and World Report Anniversary to our NREI	Нарру		Jobs: https://conta.cc	£) 12	f	3.2 ₫ 7		f
Programs Border Justice Initiative Business & Tax Law Child & Family Justice Initiative Clinical Law Continuing Legal Education Depositions Training Semester in DC	Indian Law International Marshall-Bren Mediation Tra Natural Resou Environmenta Study Abroad	nnan Project aining urces & al Law	Student Journals Natural Resources Journal New Mexico Law Review Tribal Law Journal	Centers & Institutes American Indian Law Center, Inc. Institute of Public Law Corinne Wolfe Center for Child & Family Justice Judicial Education Center Legal Practice and Training Center New Mexico Court of Appeals Utton Transboundary Resources Center	Quick Lin ABA Required Disclosures Judicial Selectio Hours, Parking & Operations Employment Opportunities JD Bulletin and Handbook of Po MSL Bulletin and Handbook of Po Bar Admissions	on k Building	Services Resource Virtual Event Re Reserve a Room Service Request	s quests
Physical Address		Mailing A	ldress	Contact Us	F		our social media	-

The direct link is here: <u>https://lawschool.unm.edu/room\_request.html</u>

Once you've chosen a date and time make the request. You will also need to request media services if you are going to use a projector and computer or need a microphone or similar equipment.