

File Backups

User files are backed up on a regular basis. Users' directories are backed up daily to tape and these are kept for two weeks.

When a file has been accidentally deleted backups can help recover it, although it is not a guarantee. Files created and deleted on the same day cannot be recovered. If you delete a file send mail to "HelpDesk" to request file restoration. You must be able to identify the file by name and give the approximate date the last time the file was accessed.