

Passwords

UNM Account Password Standard

Your UNM Net ID and Law School passwords **must** conform to UNM standards. Please read and comply with all of the requirements set forth in the UNM Account Password Standard.

UNM Net ID Password Standards

[UNM NetID](#) - Main campus account required for WEBCT, graduation, setting up passwords, changing, and resetting passwords.

Please read and comply with all the requirements set forth in the [UNM Account Password Standard](#).

If you do not know your NetID and/or password, please contact the main campus help desk at 277-5757.

Law School Password Standards

- All law school passwords expire every 180 days.
- Passwords requirements
 - must be at least 8 characters
 - contain an upper case letter
 - contain a lower case letter
 - contain a number
 - contain a special character
 - cannot contain two subsequent letters of your name
 - passwords cannot be reused
- after five failed attempts, your account will be locked for 30 minutes

What if I Forget My Password?

You must notify IT personnel (in person or by phone) if you forget your password. They will reset your password for you. You must be prepared to present ID. Never refer to passwords via email.

Changing Your Password on a Law School PC

After you successfully log on for the first time, press Ctrl+Alt+Delete to invoke the **Windows Security** dialogue box. Click "Change Password".

Type in your old password, then your new password, then type your new password again to verify the change.

A dialogue box displays which says: "Your password has been changed". Click "OK".

Close the **Windows Security** box.

Then log out of your Law school PC and then login again using your new password.

Changing Your Password Via Webmail

In the upper right corner of your browser, click **Options**, then **Change Your Password**.

Change Password

Enter your current password, type a new password, and then type it again to confirm it.

After saving, you might need to re-enter your user name and password and sign in again. You'll be notified when your password has been changed successfully.

Domain\user name: LAWSCHOOL\johnson

Current password:

New password:

Confirm new password:

 Save

Enter a new password and confirm it, then click **Save**.