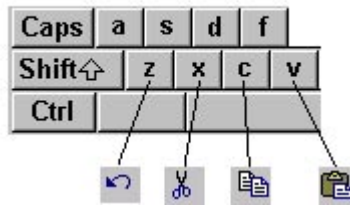


# Keyboard Shortcuts

Hold Ctrl & Press the key to:



Hold Ctrl & press the key to:

- b** - Bold
- c** - Copy
- f** - Find
- h** - Replace
- i** - Italic
- p** - Print
- s** - Save Your Document
- u** - Underline
- v** - Paste
- x** - Cut
- z** - Undo
- End** - To bottom of document
- Home** - To top of document