

Report of Building and Safety Committee 2011-2012

Members:

Allen, Krista
Butler, Jim
Dewey, Mary
Johnson, Cyndi
King, Charles

Moya, Moses
Parker, Carol
Winograd, Peter, Chair
Scott, Susan (3L)

Charge: Provide a liaison to facilities administrators concerning building and safety issues; recommend policies to address recurring issues; reassess issues involving the use of space by outside groups and monitor the effectiveness of our policies in this area.

Accomplishments:

(1) The committee sought and received approval to impose a moratorium on use of the building by all outside groups during the summer months of 2012 in light of all of the remodeling activity that was occurring, especially in the Hart Wing and the Forum. Outside groups could once again seek to use Bratton Hall for meetings and events only when Fall Semester 2012 commenced.

(2) The committee recommended revisions to the outside groups building use policy. To summarize, the primary modifications recommended were:

- A \$25 fee to help offset our administrative costs to be collected when submitting a request
- Rooms available to be strictly limited to 2401, 2402, 2403, 2405 & 2406
- An internal gatekeeper group to be established to review requests for large events in the context of other events occurring within the building, with the goal being to prevent more than one significant event occurring at a time. The gatekeeper group should include, at a minimum, representatives from our public relations, facilities and IT depts.

Dean Washburn approved the revisions on June 25, 2012, following the Chair's presentation of the recommendations to the Dean's Management Team, provided that ongoing supervision of outside groups remain part of the jurisdiction of the Bldg & Safety committee with monitoring and reporting of any problems that develop. The Dean also stressed that we must provide adequate due process (notice and opportunity to rebut) in situations where we seek to invoke our right not to provide space to groups that have failed to comply with our policy in the past. The Dean advised that the University Counsel's Office has previously ruled that we cannot require groups to pay for extra costs associated with having them in the building, e.g., extra security. The UCO has stated that if we open ourselves up to be a public forum we must be

prepared to host all groups without regard to extra costs. In other words, extra costs cannot be a basis for denial of requests. Denials must be based on other aspects of our policy.

Finally, the Dean requested that our web policy statements be updated asap, in anticipation of reopening the school to outside groups under these new terms effective Aug. 20th when Fall semester begins, which was done. Staff training to implement the revised policy and to establish the gatekeeper function was also implemented immediately. Implementation of the changes was overseen by Senior Administrators Krista Allen, Hannah Farrington and Cyndi Johnson.

Respectfully submitted,

Peter Winograd, Chair