

To: Faculty
From: Pam Lambert
Re: Ad Hoc Committee on Contracts and Grants – Report for Year 2012-2013
Date: May 31, 2013

Members: Kendall Alexander, Barbara Bergman, Darcy Bushnell, Denise Fort, Sue George, Beth Gillia, Gloria Gomez, Martina Kitzmueller, Pam Lambert (Chair), April Land, Daniel Ortega, Helen Padilla, Mary Pareja, Carol Parker, Gordon Rahn, Roger Thompson, Curtis Vigil.

Charge: To explore ways in which the law school could improve administrative support for its contracts and grants, and explore ways in which the work of these programs could be better integrated into the instructional mission.

Report: The Ad Hoc Committee on Contracts and Grants was convened for the first time in academic year 2011-2012 and filed its first annual report on May 31, 2012 (available in archives).

The Committee did not meet in academic year 2012-2013. The Chair surveyed the membership in October 2012 on issues to be addressed and frequency/timing of meetings. Five of the 17 members responded, providing limited data. After consultation with the Dean, the Chair did not convene the committee for a variety of reasons including perceived lack of interest, changes in membership and unavailability of members.

Chair's Recommendation: If the Committee continues in academic year 2013-2014, consider the following suggested adjustments:

1. Decrease the size of the committee to make it easier to convene and manage.
2. Sharpen the focus of the committee by identifying specific issues or concerns to address.
3. Charge the committee with specific tasks to support the Self Study Committee's work.